

PUBLIC DISCLOSURE STATEMENT

SUMMIT FLEET LEASING AND MANAGEMENT

ORGANISATION CERTIFICATION CY2022

Australian Government

Climate Active Public Disclosure Statement





An Australian Government Initiative



NAME OF CERTIFIED ENTITY	Summit Auto Lease Australia Pty Limited (trading as Summit Fleet Leasing and Management)
REPORTING PERIOD	1 January 2022 – 31 December 2022 Arrears report
DECLARATION	To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.
	Darren Gore General Manager 15 August 2024



Australian Government

Department of Climate Change, Energy, the Environment and Water

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Version March 2023.



1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	678 tCO ₂ -e
OFFSETS USED	24% ACCUs, 76% VCUs
RENEWABLE ELECTRICITY	18.64%
CARBON ACCOUNT	Prepared by 100% Renewables Pty Ltd
TECHNICAL ASSESSMENT	06 September 2023 100% Renewables Pty Ltd Next technical assessment due: CY 2025
THIRD PARTY VALIDATION	Type 1 Date KREA Consulting

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2. CARBON NEUTRAL INFORMATION

Description of certification

This public disclosure statement (PDS) supports the certification of the Australian operation of Summit Auto Lease Australia Pty Limited (trading as Summit Fleet Leasing and Management), ABN 87 054 704 737, as an organisation going carbon neutral under the Climate Active Carbon Neutral Certification Standard for Organisations. This report includes an overview of Summit Fleet Leasing and Management's greenhouse gas (GHG) emissions reduction strategy as well as a description of the GHG emissions boundaries.

The baseline emissions reported in this document are for CY 2022, which is the first year of certification.

We acknowledge that some data related to electricity and waste emissions was missing from our initial calculation and submission. We have since identified and corrected these gaps, ensuring that all relevant data is now accurately reflected in our emissions reporting.

Organisation description

Established in Australia in 1997, Summit Auto Lease Australia Pty Limited trading as Summit Fleet Leasing and Management ("Summit Fleet") is majority owned by the Sumitomo Mitsui Auto Service Company, Limited (SMAS).

Summit Fleet offers customised fleet solutions to fit with each client's operational requirements. This enables optimised mobility programs in line with specific performance and business objectives.

Summit Fleet has established its presence in the country with four offices. These offices are situated in Rydalmere, which is located in New South Wales, Preston in Victoria, Murarrie in Queensland, and West Perth in Western Australia. With a wide network of offices spread across these key regions, Summit Fleet is well-equipped to provide efficient and reliable services to clients from various industries and sectors.



3.EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however, are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.



Inside emissions boundary

Outside emission boundary

Quantified

- Fleet vehicles (petrol & ethanol)
- Electricity
- Waste
- IT equipment
- IT software
- Telecommunications
- Paper products
- Printing and stationeryElectronic office
- equipment
- Cleaning
- Postage
- Courier
- Food and catering
- Employee commute
- Working from home
- Taxi and ridesharing
- Hire car
- Reimbursed business car travel
- Air travel
- Business
 accommodation
- Advertising services
- Accounting services
- Business services
- Education
- Insurance
- Legal services
- Security and personal safety
- Subscriptions and periodicals
- Parking and tolls

Non-quantified

- Refrigerants
- Water

Excluded

- Fuel usage from customer leased vehicles
- Machinery and vehicles (client leased vehicles)
- Maintenance of leased vehicles
- End of life
 treatment of leased
 vehicles



4.EMISSIONS REDUCTIONS

Emissions reduction strategy

Summit Fleet is committed to operating in an environmentally responsible manner and actively contributing to a sustainable future. To achieve this, Summit Fleet established a 'Sustainability Council' in 2021, comprising designated staff representatives who are tasked with creating programs to enhance our sustainable business practices. The council will continue to actively explore strategies for reducing emissions and implement measures to continuously improve our environmental footprint on an annual basis. These measures to significantly reduce the operational emissions include the following:

Scope 1

• Summit Fleet will aim to decrease its Scope 1 emissions by achieving a minimum reduction of 50% in fuel emissions from the company car fleet by 2025.

Scope 2

- Summit Fleet will transition to a minimum of 50% green power in energy supply by 2026.
- Summit Fleet's will make efforts towards reducing emissions related to electricity consumption by implementing a lighting upgrade ensuring that all premises are equipped with energy-efficient lighting.
 - Negotiate replacement of lighting with energy efficient LEDs in the QLD office by 2024.

Scope 3

- Summit Fleet will maintain its commitment to virtual conferencing as an alternative to business travel, effectively avoiding the associated emissions.
- Summit Fleet will improve the waste disposal practices in the head office to utilise more recycling services for paper, plastics, and glass where possible.
- Summit Fleet will integrate a waste recycling arrangement for disposal of different waste types to reduce landfill by 30% by 2025.
- Summit Fleet will actively seek to engage with suppliers who have obtained carbonneutral certifications, whenever feasible.
- In addition to the ongoing digital document management Summit Fleet will purchase 100% carbon neutral paper by 2025.



5. EMISSIONS SUMMARY

Emissions summary

The electricity summary is available in Appendix B. Electricity emissions were calculated using a marketbased approach.

Emission category	Sum of Scope 1 (t CO2-e)	Sum of Scope 2 (t CO2-e)	Sum of Scope 3 (t CO2-e)	Sum of Total Emissions (t CO2-e)
Accommodation and facilities	0.00	0.00	5.40	5.40
Cleaning and Chemicals	0.00	0.00	7.84	7.84
Electricity	0.00	115.42	17.55	132.97
Food	0.00	0.00	29.91	29.91
ICT services and equipment	0.00	0.00	126.53	126.53
Office equipment & supplies	0.00	0.00	12.51	12.51
Postage, courier and freight	0.00	0.00	20.66	20.66
Professional Services	0.00	0.00	130.47	130.47
Transport (Air)	0.00	0.00	40.02	40.02
Transport (Land and Sea)	10.99	0.00	91.63	102.61
Waste	0.00	0.00	68.31	68.31
Working from home	0.00	0.00	0.61	0.61
Total	10.99	115.42	551.44	677.85



6.CARBON OFFSETS

Offsets retirement approach

This certification has taken an in-arrears offsetting approach. The total emission to offset is $678 \text{ t } \text{CO}_2\text{-e}$. The total number of eligible offsets used in this report is $678 \text{ t } \text{CO}_2\text{-e}$. Of the total eligible offsets used, 0 t CO₂-e were previously banked and $678 \text{ t } \text{CO}_2\text{-e}$ were newly purchased and retired. 0 t CO₂-e are remaining and have been banked for future use.

Co-benefits

This section provides a brief description of the carbon offsets purchased and retired for Summit Fleet Leasing and Management's carbon neutral claim.

Darling River Conservation Initiative Site #8

The project relates to 24 per cent of the total amount of offsets purchased and retired for this reporting period. The aims to restore and rejuvenate over 5,000 hectares of acacia woodland and eucalypt forest in the Western Division of New South Wales. These ecosystems are home to a variety of species and provide important ecosystem services such as biodiversity, carbon capture, and soil and water conservation. The project meets the following Sustainable Development Goals:



150 MW Grid Connected Wind Power Based Electricity Generation Project in Gujarat, India

The project relates to 76 per cent of the total amount of offsets purchased and retired for this reporting period. The goal of this project is to generate electrical energy through sustainable renewable energy means using wind power and feed the generated output to the local grid in Gujarat and contribute to climate change mitigation efforts. The infrastructure in and around the project area has also been improved, including development of the road network. This project meets the following Sustainable Development Goals:





Eligible offsets retirement summary

Offsets re	etired for Clin	nate Activ	e Carbon N	eutral Certific	ation							
Project des	scription	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Stapled quantity	Eligible quantity retired (tCO ₂ -e)	Eligible quantity used for previous reporting periods	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
Darling Riv Conservatio Site #8	er on Initiative	ACCU	ANREU	28 August 2023	8,324,841,902 - 8,324,842,061	2020-21	0	160	0	0	160	24%
150 MW Gr Wind Powe Electricity C Project in G	rid Connected er Based Generation Gujarat, India	VCU	Verra	29 August 2023	9087-67097444-67097816- VCS-VCU-1491-VER-IN-1- 292-01012019-30092019-0	2019	0	373	0	0	373	55%
150 MW Gr Wind Powe Electricity C Project in G	rid Connected er Based Generation Gujarat, India	VCU	Verra	15 May 2024	11384-324535056- 324535200-VCS-VCU-1491- VER-IN-1-292-01012020- 31122020-0	2020	0	145	0	0	145	21%
							То	tal eligible offs	ets retired and us	sed for this report	678	
					Total eligible offsets	retired this r	eport and b	anked for use i	n future reports	0		
Type of offset units Eligible				Eligible quantity (u	sed for this	reporting	period)	Percentage of	ftotal			
	Australian Ca	arbon Cred	it Units (ACC	CUs)	160				24%			
	Verified Carb	on Units (\	/CUs)		518				76%			



7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

The following RECs have been surrendered to reduce electricity emissions under the market-based reporting method.

0

1. Large-scale Generation certificates (LGCs)*

* LGCs in this table only include those surrendered voluntarily (including through PPA arrangements), and does not include those surrendered in relation to the LRET, GreenPower, and jurisdictional renewables.

Project supported by LGC purchase	Project location	Eligible unit type	Registry	Surrender date	Accreditation code	Certificate serial number	Generation year	Fuel source	Quantity (MWh)
Not applicable	-	-	-	-	-	-	-	-	-
Total LGCs surrendered this report and used in this report								Not applicable	



APPENDIX A: ADDITIONAL INFORMATION

Attachment 1: Proof of the Darling River Conservation Initiative Site #8 offset retirement

OFFICIAL					
Australian Ge Clean Energy R	overnment egulator				
31 August 2023	VC202324-00235				
To whom it may concern,					
Voluntary cancellation of unit This letter is confirmation of the v Emissions Units (ANREU) by ANRE	s in ANREU voluntary cancellation of units in the Australian National Registry of EU account holder, BETACARBON PTY LTD (account number AU-3052).				
The details of the cancellation are	e as follows:				
Date of transaction	28 August 2023				
Transaction ID	AU29437				
Type of units	KACCU				
Total Number of units	160				
Serial number range	8,324,841,902 - 8,324,842,061				
ERF Project	Darling River Conservation Initiative Site #8 - ERF132648				
Vintage Transaction comment	2020-21 Voluntary retirement on behalf of Summit Auto Lease Australia				
Transaction comment	Pty Limited (ABN: 87 054 704 737)				
Details of all voluntary cancellations in the ANREU are published on the Clean Energy Regulator's website, http://www.cleanenergyregulator.gov.au/OSR/ANREU/Data-and-information. f you require additional information about the above transaction, please email <u>CER-</u> RegistryContact@cer.gov.au (ours sincerely, David O'Toole ANREU and International NGER and Safeguard Branch Scheme Operations Division Clean Energy Regulator registry-contact@cer.gov.au www.cleanenergyregulator.gov.au					
C E CLEAN ENERGY R REGULATOR	ł				



Attachment 2: Proof of the 150 MW Grid Connected Wind Power Based Electricity Generation Project in Gujarat, India offset retirement





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B E	YOND NEUTRAL
	CLIMATE CHARGE SOLUTIONS
STATEMENT OF	CARBON OFFSET RETIREMENT
This Statement of Carbon Offset R Verified Carbon Units (VCUs) by:	tetirement relates to the retirement of Verified Carbon Standard (VCS)
SUMMIT AUT	O LEASE AUSTRALIA PTY LTD
The Verified Carbon Standard e additional, permanent, independ transparently listed in a central da	nsures greenhouse gas emission reductions are real, measurable, lently verified, conservatively estimated, uniquely numbered and tabase.
The Verra Registry tracks VCUs f VCS VCUs listed below have bee	rom issuance to retirement providing a robust chain of custody. The n permanently retired. No one else can hold or retire them.
Emission Reduction Type:	VCS VCUs measured in tonnes of CO2 equivalent
Quantity of VCS VCUs Retired:	145 tonnes
Retired on Behalf of:	SUMMIT AUTO LEASE AUSTRALIA PTY LTD
Date of Retirement:	15 May 2024
Serial Numbers: 11384-324535	056-324535200-VCS-VCU-1491-VER-IN-1-292-01012020-31122020-
Vintage:	2020
VCS Project Number:	292
Originating Project:	150 MW Grid Connected Wind Power Based Electricity Generation Project in Gujarat, India
Project Type:	Wind
Project Country:	India
Project Province/ State:	Gujarat
Project Description:	150 MW wind farm with 100 turbines generating approximately 348 GWh per year avoids air pollution, addresses the electricity demand/ supply gap and improves employment & infrastructure.
MOBNEN Hark O' FEIANZ Director	Brien , CEnvP (Climate Change Specialist)



APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the market-based approach.



Market Based Approach Summary		·	
Market Based Approach	Activity Data (kWh)	Emissions (kg CO2-e)	Renewable Percentage of total
Behind the meter consumption of electricity			
generated	0	0	0%
Total non-grid electricity	0	0	0%
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCs surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	31,900	0	19%
Residual Electricity	139,239	132,973	0%
Total renewable electricity (grid + non grid)	31,900	0	19%
Total grid electricity	171,139	132,973	19%
Total electricity (grid + non grid)	171,139	132,973	19%
Percentage of residual electricity consumption under operational control	98%		
Residual electricity consumption under	136 860	130 702	
Scope 2	120,864	115 / 25	
Scope 2 Scope 3 (includes T&D emissions from	120,004	115,425	
consumption under operational control)	15,997	15,277	
Residual electricity consumption not under operational control	2,378	2,271	
Scope 3	2,378	2,271	

Total renewables (grid and non-grid)	18.64%
Mandatory	18.64%
Voluntary	0.00%
Behind the meter	0.00%
Residual scope 2 emissions (t CO2-e)	115.42
Residual scope 3 emissions (t CO2-e)	17.55
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO2-e)	115.42
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO2-e)	17.55
Total emissions liability (t CO2-e)	132.97
Figures may not sum due to rounding. Renewable percentage can be above 100%	



Location Based Approach Summary							
Location Based Approach	Activity Data (kWh) total	Under operational control			Not under operational control		
Percentage of grid electricity consumption under operational control	98%	(kWh)	Scope 2 Emissions (kg CO2-e)	Scope 3 Emissions (kg CO2- e)	(kWh)	Scope 3 Emissions (kg CO2- e)	
ACT	0	0	0	0	0	0	
NSW	132,579	130,314	95,129	7,819	2,265	1,789	
SA	0	0	0	0	0	0	
VIC	22,597	22,211	18,879	1,555	386	355	
QLD	13,041	12,818	9,357	1,923	223	196	
NT	0	0	0	0	0	0	
WA	2,923	2,873	1,465	115	50	27	
TAS	0	0	0	0	0	0	
Grid electricity (scope 2 and 3)	171,139	168,216	124,831	11,411	2,923	2,368	
ACT	0	0	0	0			
NSW	0	0	0	0			
SA	0	0	0	0			
VIC	0	0	0	0			
QLD	0	0	0	0			
NT	0	0	0	0			
WA	0	0	0	0			
TAS	0	0	0	0			
Non-grid electricity (behind the meter)	0	0	0	0			
Total electricity (grid + non grid)	171,139						

Residual scope 2 emissions (t CO2-e)	124.83
Residual scope 3 emissions (t CO2-e)	13.78
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO2-e)	124.83
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO2-e)	13.78
Total emissions liability (t CO2-e)	138.61



APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to <u>one</u> of the following reasons:

- 1. Immaterial <1% for individual items and no more than 5% collectively
- 2. <u>Cost effective</u> Quantification is not cost effective relative to the size of the emission but uplift applied.
- 3. **Data unavailable** Data is unavailable, but uplift applied. A data management plan must be put in place to provide data within 5 years.
- 4. Maintenance Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason		
Fugitive emissions from refrigerants	Immaterial (<1%)		
Water and wastewater	Immaterial (<1%)		

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.



APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to this organisation's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

- 1. <u>Size</u> The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy, and fuel emissions.
- 2. <u>Influence</u> The responsible entity has the potential to influence the reduction of emissions from a particular source.
- 3. <u>**Risk**</u> The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
- 4. Stakeholders Key stakeholders deem the emissions from a particular source are relevant.
- 5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary



Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
Fuel usage from customer leased vehicles	Y	Ν	Ν	Ν	N	 Size: The emissions source is likely to be large compared to the total emissions from electricity, stationary energy and fuel emissions. Influence: We do not have the potential to influence the emissions from this source, as this is solely dependent on customer usage. Risk: There are no relevant laws or regulations that apply to limit emissions specifically from this source and the source does not create supply chain risks. Stakeholders: Key stakeholders, including the public, are unlikely to consider this a relevant source of emissions for our business. Outsourcing: We have not previously undertaken this activity within our emissions boundary and comparable organisations do not typically undertake this activity within their boundary.
Machinery and vehicles (client leased vehicles)	Y	Ν	Ν	Ν	N	 Size: The emissions source is likely to be large compared to the total emissions from electricity, stationary energy and fuel emissions. Influence: We do not have the potential to influence the emissions from this source, as this is solely dependent on customer usage. Risk: There are no relevant laws or regulations that apply to limit emissions specifically from this source and the source does not create supply chain risks. Stakeholders: Key stakeholders, including the public, are unlikely to consider this a relevant source of emissions for our business. Outsourcing: We have not previously undertaken this activity within our emissions boundary and comparable organisations do not typically undertake this activity within their boundary.
Maintenance of leased vehicles	Y	Ν	Ν	Ν	N	Size: The emissions source is likely to be large compared to the total emissions from electricity, stationary energy and fuel emissions. Influence: We do not have the potential to influence the emissions from this source, as this is solely dependent on customer usage. Risk: There are no relevant laws or regulations that apply to limit emissions specifically from this source and the source does not create supply chain risks.



						Stakeholders: Key stakeholders, including the public, are unlikely to consider this a relevant source of emissions for our business. Outsourcing: We have not previously undertaken this activity within our emissions boundary and comparable organisations do not typically undertake this activity within their boundary.
End of life treatment of leased vehicles	Y	Ν	N	N	N	 Size: The emissions source is likely to be large compared to the total emissions from electricity, stationary energy and fuel emissions. Influence: We do not have the potential to influence the emissions from this source, as this is solely dependent on customer usage. Risk: There are no relevant laws or regulations that apply to limit emissions specifically from this source and the source does not create supply chain risks. Stakeholders: Key stakeholders, including the public, are unlikely to consider this a relevant source of emissions for our business. Outsourcing: We have not previously undertaken this activity within our emissions boundary and comparable organisations do not typically undertake this activity within their boundary.







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