



PUBLIC DISCLOSURE STATEMENT

CONSOLIDATED PROPERTY SERVICES

SERVICE CERTIFICATION

CY2023

Australian Government
Climate Active
Public Disclosure Statement



NAME OF CERTIFIED ENTITY	Consolidated Property Services (Australia) Pty Ltd
REPORTING PERIOD	1 January 2023 – 31 December 2023 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p>  <p>Nina Collinson General Manager - ESG 22/07/2024</p> <p><i>Note: you can submit this document to Climate Active unsigned. The Climate Active team will invite you to sign this document once they have completed their review.</i></p>



Australian Government
**Department of Climate Change, Energy,
 the Environment and Water**

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Version: January 2024



1. CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	29 tCO ₂ -e
CARBON OFFSETS USED	100% ACCUs
RENEWABLE ELECTRICITY	N/A
CARBON ACCOUNT	Prepared by: Cundall Johnston & Partners
TECHNICAL ASSESSMENT	1 June 2022 Madlen Jannaschk Cundall Johnston & Partners Next technical assessment due: N/A

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2. CERTIFICATION INFORMATION

Description of service certification

Consolidated Property Services (CPS), trading as Consolidated Property Services Pty Ltd (Consolidated), ABN 54 006 727 484, certifies its core cleaning service as a carbon neutral service as part of our Australian business operations. This Public Disclosure Statement includes information for CY 2023 reporting period. The total functional units opted-in for the CY2023 reporting period was 42,000m².

Description of business

Consolidated is an experienced provider of cleaning, property services and environmental solutions across diverse industry and public sectors. We recognise the global climate emergency and incorporate best practice sustainability processes to ensure best outcomes for the environment and people when completing our cradle-to-grave cleaning services.

Our four decades of industry experience, combined with our fresh approach, innovative solutions, and positive company culture allow us to understand your needs and challenges, while still being dynamic and responsive to change.

Consolidated will provide our clients with the option to opt-in to our carbon neutral cleaning service, with costs determined by the kg CO₂-e per m² of standard commercial cleaning service.

Consolidated operates from their offices in Sydney, Melbourne and Adelaide. To assess the emissions footprint and intensity for our commercial cleaning services, we picked 12 typical sites in both Sydney and Melbourne and estimated all relevant emissions for our service provided. These emissions were then divided by the total m² serviced across these sites.

“The process to develop a Carbon Neutral Cleaning Service has helped us understand our emissions as well as identify ways to reduce our footprint and impact on the Planet. The investment into indigenous managed projects has also provided insight into the innovative ways communities are tackling the Climate Crisis.”

3. EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as 'attributable processes' of a product or service. These attributable processes are services, materials and energy flows that become the product or service, make the product or service and carry the product or service through its life cycle. These attributable emissions have been quantified in the carbon inventory.

Non-quantified emissions have been assessed as attributable and are captured within the emissions boundary but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Non-attributable emissions have been assessed as not attributable to a product or service. They can be **optionally included** in the emissions boundary and therefore have been offset, or they can be listed as outside of the emissions boundary (and are therefore not part of the carbon neutral claim). Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Cleaning and Chemicals
Electricity
Machinery and vehicles
Postage, courier, freight
Products
Transport (land and sea)
Water

Non-quantified

Optionally included

Outside emission boundary

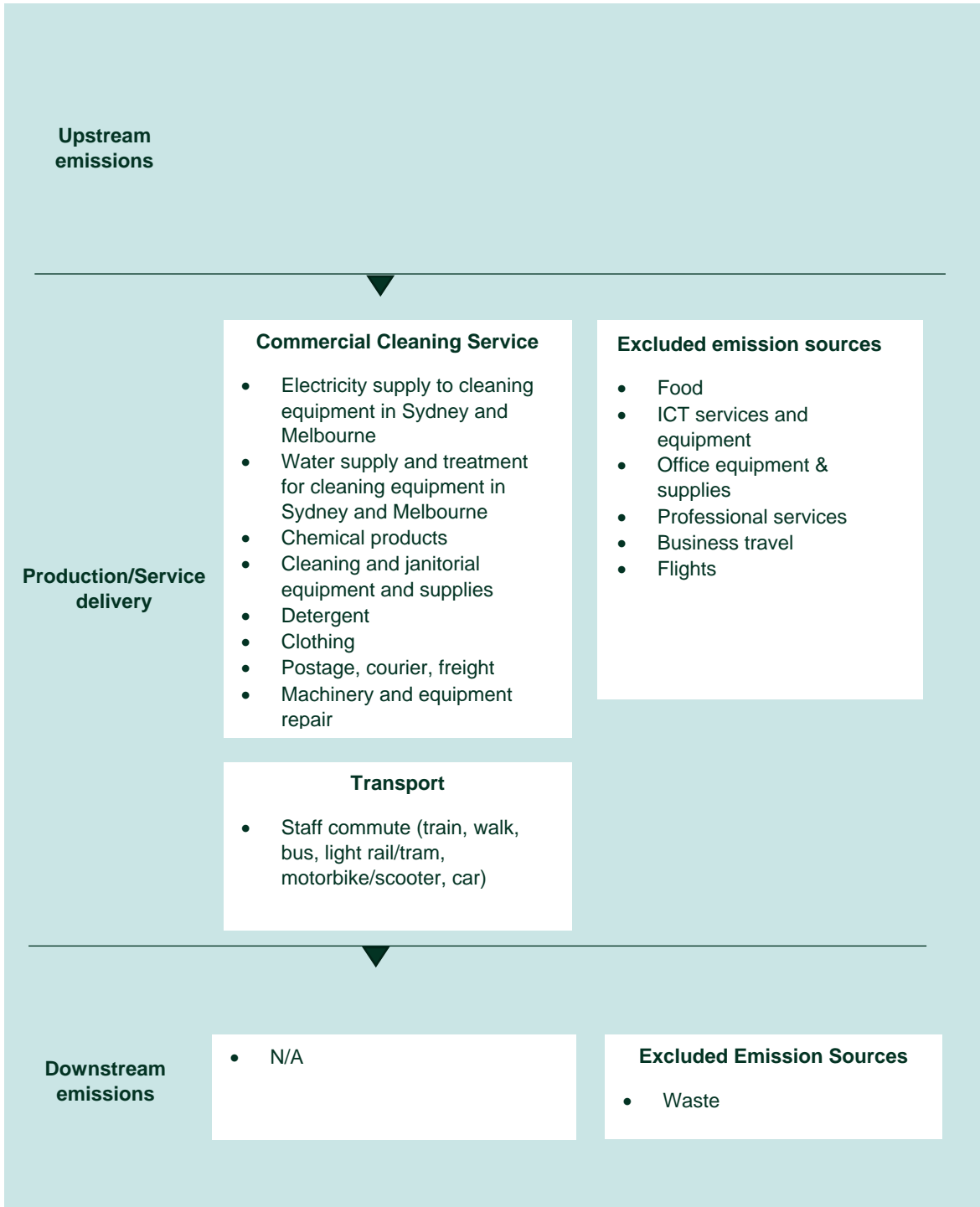
Non-attributable

Food
ICT services and equipment
Office equipment & supplies
Professional services
Waste
Business travel, flights

Service process diagram

CPS's commercial cleaning service has a cradle-to-grave boundary.

The graphic below shows a process diagram that depicts the attributable upstream processes, the production/operational phase processes, and attributable downstream processes.



4. EMISSIONS REDUCTIONS

Emissions reduction strategy

Based on CPS' emissions summary, we identified two opportunity areas for emissions reduction that Consolidated can influence/has direct control of. These areas include:

- Cleaning equipment, products, chemicals and detergents used.
- Staff commute.

We note that the emissions associated with staff commute have increased during the CY23 reporting period due to the increase in total number of staff and changes in the location-based staff commute activity calculator.

As part of the emission reduction strategy, the following processes and targets have been set:

Cleaning equipment, products, chemicals and detergents:

- Integrate further education about efficient cleaning practices into our regular staff training.
- 50% of products procured by 2027 to be Climate Active Carbon Neutral products or products with Environmental Product Declarations. Target to be raised to 85% products by 2030.
- Reduce single use plastics by 50% by 2027 compared to a 2022 baseline.
- Engage with supply chain to encourage suppliers and contractors to become carbon neutral certified and/or commit to Science Based Targets ("SBTi"), thus increasing opportunity for procurement of more carbon neutral products. To do so, we set the following interim targets:
 - Two suppliers getting carbon neutral certified by 2024.
 - Nine suppliers getting carbon neutral certified by 2027.

Staff Commute

- Engage with staff on the benefits of alternative modes of transport to cars. CPS to educate staff on sustainable transport options and incentivise sustainable transport use.
- 25% increase in public transport use by our National Support Office ("NSO") and Management staff by 2025, compared to 2022.

Emissions reduction actions

Collaboration with Suppliers

1. We continued to conduct annual ESG workshops with key suppliers whereby we communicate our evolving criteria for selecting products (ie increased transparency on product's emissions).

Environmental Product Declarations

2. We continued to work with existing sites to replace chemicals with our GECA certified chemicals (ongoing project).
3. Under this project we are implement GECA certified products from Day 1 of contract commencement.

Enhanced Green Products and Process Improvements

4. We continued to partner with our suppliers to identify new products and/or process improvements that assist in the reduction of emissions. For example:
 - Trailed reusable bin liners at three sites.
 - Identified new compostable bags to trail in 2024.
 - Commenced a trail of an AI tool that screens and identifies correct waste streams to improve recycling rates (trail is ongoing).
 - Increased use of next generation robotics. For Example we use a Robot that uses 70% less water than a standard scrubbing machine.
 - Continued to rollout the Chemical Dispensing Systems (Help to reduce annual chemical usage at site)

External Certifications/ Commitments

5. Increased Certifications/Commitments:
 - Consolidated successfully obtained our second EcoVardis Certification.
 - Consolidated became a signatory to the UN Global Compact and are actively engaged in the Australian Network.
 - We continue to encourage key suppliers to obtain external certification (for example, Tersano, a key supplier, has obtained an EcoVadis Certification).

Enhanced Oversight and Staff Training

6. Continue to enhance our policies related to Procurement and Environment including:
 - Sustainable Procurement Policy.
 - Environmental Policy.

5. EMISSIONS SUMMARY

Emissions over time

Emissions since base year		Total tCO ₂ -e (incl. uplift)	Emissions intensity of the functional unit (kgCO ₂ e/m ²)
Base year:	CY2021 (using 2019 data)	526.1	0.67
Year 1:	CY2022	395.9	0.51
Year 2:	CY2023	532.1	0.68

Significant changes in emissions

Significant changes in emissions			
Attributable process	Previous year emissions (t CO ₂ -e)	Current year emissions (t CO ₂ -e)	Reason for change
Cleaning and janitorial equipment and supplies	50.4	110.3	<p>The change in costs within the cleaning supplies category can be explained by the following primary reasons:</p> <ul style="list-style-type: none"> - Post COVID increase in occupancy (half of 2022 was still significantly impacted by COVID), resulting in increase in cleaning materials to service buildings in 2023. - Newer buildings are now closer to fully leased compared to some buildings having empty floors in 2022. - Following COVID there has been investment in upgrading machinery.
Train	81.4	132.6	Reasons include that the Activity Calculator for staff commutes has been updated from the previous year and the number of staff has increased from 314 to 350 FTE. The proportion of staff taking each form of transportation has not changed.
Medium Car: unknown fuel	59.1	77.6	Reasons include that the Activity Calculator for staff commutes has been updated from the previous year and the number of staff has increased from 314 to 350 FTE. The proportion of staff taking each form of transportation has not changed.

Use of Climate Active carbon neutral products, services, buildings or precincts

N/A

Emissions summary

The emissions summary below is summary of emissions intensity (tCO₂-e per functional unit) for CY2023.

Emission source	tCO ₂ -e
Cleaning and chemicals	178.86
Electricity	73.87
Machinery and vehicles	4.52
Products	10.46
Transport (land and sea)	223.74
Water	15.33
Attributable emissions (tCO₂-e)	506.78

An overall uplift of 5% was applied to the emissions above to cater for any assumptions made. The total emissions are as follows:

Emission Summary	
Total Emissions (tCO ₂ -e)	506.78
5% uplift (tCO ₂ -e)	25.34
Total Emissions ((tCO₂-e)	532.12
Number of functional units represented by the inventory emissions (m²)	783,540

Service offset liability	
Emissions intensity per functional unit (tCO ₂ -e/m ²)	0.00065
Emissions intensity per functional unit including uplift factors tCO ₂ -e/m ²)	0.00068
Number of functional units covered by the certification (m ²)	42,000
Total emissions (tCO₂-e) to be offset	28.22

6. CARBON OFFSETS

Eligible offsets retirement summary

This certification has taken an arrears offsetting approach. The total emission to offset is 0t CO₂-e. for CY2023. Of the total eligible offsets retired, 672 were previously banked and 0 were newly purchased and retired. 672 are remaining and have been banked for future use.

Offsets retired for Climate Active certification

Type of offset units	Eligible quantity (used for this reporting period)	Percentage of total
Australian Carbon Credit Units (ACCUs)	672	100%

Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Eligible quantity retired (tCO ₂ -e)	Eligible quantity used for previous reporting periods	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
Nyaliga Fire Project	KACCUs	ANREU	12/07/2022	3,793,876,494 - 3,793,877,165 Refer to screenshot in Appendix A for Registry Entry	2019-20	672	0	643	29	100%
Total offsets retired this report and used in this report									29	
Total offsets retired this report and banked for future reports								643		

Co-benefits

CPS supports the Nyaliga Fire Project which has a range of co-benefits.

The Nyaliga Fire Project protects the traditional lands of the Nyaliga people in the East Kimberley of Western Australia through controlled early dry season burning by Nyaliga Traditional owners, including the Nyaliga indigenous ranger team.

Through this project, Nyaliga Traditional Owners are trained and employed to carry out burning on-country, and revenue generated from the sale of carbon credits is reinvested into ongoing fire management to ensure the sustainability of the project and the co-benefits it delivers. This has led to improved governance of Nyaliga Aboriginal Corporation and now forms a crucial aspect of the work done by the Nyaliga Rangers.

In addition to carbon abatement, the project aims to limit late-season wildfire to ensure the protection of life, infrastructure, cultural places and habitat for important species. It facilitates the transfer of knowledge from traditional owners to their children and grandchildren, fostering a greater connection to country and creating economic opportunities through training and employment.

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) Summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

eanenergyregulator.gov.au/transaction/show/133124

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Change Password Contact Us Log Out Help

Australian National Registry of Emissions Units

Logged in as: Raymond Wilson / Industry User

Transaction Details

Transaction details appear below.

Transaction Successfully Approved

Transaction ID	AU23044
Current Status	Completed (4)
Status Date	12/07/2022 15:39:23 (AEST) 12/07/2022 05:39:23 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Wilson, Raymond Glen
Transaction Approver	Wilson, Raymond Glen
Comment	Surrendered on behalf of Consolidated Property Services (Aust) Pty Ltd to support its carbon neutral claim against the Climate Active Carbon Neutral Standard for their property services CY2022.

Transferring Account

Account Number AU-2545
Account Name Carbon Neutral Pty Ltd
Account Holder Carbon Neutral Pty Ltd

Acquiring Account

Account Number AU-1068
Account Name Australia Voluntary Cancellation Account
Account Holder Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			ERF109670					2019-20		3,793,876,494 - 3,793,877,165	672

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the location-based approach.

Market-based approach summary			
Market-based approach	Activity Data (kWh)	Emissions (kgCO ₂ -e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	0	0	0%
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	16,608	0	19%
Residual Electricity	70,988	64,599	0%
Total renewable electricity (grid + non grid)	16,608	0	19%
Total grid electricity	87,596	64,599	19%
Total electricity (grid + non grid)	87,596	64,599	19%
Percentage of residual electricity consumption under operational control	100%		
Residual electricity consumption under operational control	70,988	64,599	
Scope 2	63,187	57,500	
Scope 3 (includes T&D emissions from consumption under operational control)	7,801	7,099	
Residual electricity consumption not under operational control	0	0	
Scope 3	0	0	

Total renewables (grid and non-grid)	18.96%
Mandatory	18.96%
Voluntary	0.00%
Behind the meter	0.00%
Residual scope 2 emissions (t CO₂-e)	57.50
Residual scope 3 emissions (t CO₂-e)	7.10
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	57.50
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	7.10
Total emissions liability (t CO₂-e)	64.60

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary						
Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
		(kWh)	Scope 2 Emissions (kgCO ₂ -e)	Scope 3 Emissions (kgCO ₂ -e)	(kWh)	Scope 3 Emissions (kgCO ₂ -e)
Percentage of grid electricity consumption under operational control	100%					
ACT	0	0	0	0	0	0
NSW	11,247	11,247	7,648	562	0	0
SA	0	0	0	0	0	0
VIC	76,349	76,349	60,316	5,344	0	0
QLD	0	0	0	0	0	0
NT	0	0	0	0	0	0
WA	0	0	0	0	0	0
TAS	0	0	0	0	0	0
Grid electricity (scope 2 and 3)	87,596	87,596	67,964	5,907	0	0
ACT	0	0	0	0		
NSW	0	0	0	0		
SA	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
NT	0	0	0	0		
WA	0	0	0	0		
TAS	0	0	0	0		
Non-grid electricity (behind the meter)	0	0	0	0		
Total electricity (grid + non grid)	87,596					

Residual scope 2 emissions (t CO ₂ -e)	67.96
Residual scope 3 emissions (t CO ₂ -e)	5.91
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	67.96
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	5.91
Total emissions liability	73.87

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as attributable, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. These emissions are accounted for through an uplift factor. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
-	-
-	-

APPENDIX D: OUTSIDE EMISSION BOUNDARY

Non-attributable emissions have been assessed as not attributable to a product or service (do not carry, make or become the product/service) and are therefore not part of the carbon neutral claim. To be deemed attributable, an emission must meet two of the five relevance criteria. Emissions which only meet one condition of the relevance test can be assessed as non-attributable and therefore are outside the carbon neutral claim. Non-attributable emissions are detailed below.

1. **Size** The emissions from a particular source are likely to be large relative to other attributable emissions.
2. **Influence** The responsible entity could influence emissions reduction from a particular source.
3. **Risk** The emissions from a particular source contribute to the responsible entity's greenhouse gas risk exposure.
4. **Stakeholders** The emissions from a particular source are deemed relevant by key stakeholders.
5. **Outsourcing** The emissions are from outsourced activities that were previously undertaken by the responsible entity or from outsourced activities that are typically undertaken within the boundary for comparable products or services.

Non-attributable emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
Food	N	N	N	N	N	Food is not provided or purchased for our service and is therefore not relevant as emission source.
ICT services and equipment	N	Y	N	N	N	ICT services and equipment, as well as office equipment and supplies make only a small part of what we purchase when looking at our commercial services (only relevant in site offices) and is not a relevant part for delivering our service
Office equipment and supplies	N	Y	N	N	N	
Professional services	N	N	N	N	N	Any professional services relating to our cleaning services are charged to clients separately and are not part of this certified service stream.
Waste	N	Y	N	N	N	Waste from our commercial cleaning services is minimal (mainly packaging). The majority of waste we handle is operational waste from the buildings we operate in but not generated by our commercial cleaning service.
Business travel and flights	N	N	N	N	N	Business travel and flights deemed are part of our business operations but not directly associated with our commercial cleaning services. We, however, have included transport emissions to and from the sites we clean.



An Australian Government Initiative

