



PUBLIC DISCLOSURE STATEMENT

SMARTWAYS LOGISTICS

**SERVICE CERTIFICATION
FY2022-23**

Australian Government
Climate Active
Public Disclosure Statement



An Australian Government Initiative



NAME OF CERTIFIED ENTITY	Smartways Logistics Holdings Pty Ltd (trading as Smartways Logistics)
REPORTING PERIOD	1 July 2022 – 30 June 2023 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p> <p><i>Allan Bonifacio</i></p> <p>Allan Bonifacio Chief Technology Officer 30/11/2023</p>



Australian Government
Department of Climate Change, Energy,
the Environment and Water

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Version: August 2023



1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	10,896 tCO ₂ -e
THE OFFSETS USED	5% ACCUs, and 95% CERs
RENEWABLE ELECTRICITY	9.97%
CARBON ACCOUNT	Prepared by: Mariana Rezende Ayroza
TECHNICAL ASSESSMENT	Next technical assessment due: FY2023-24

Contents

1. Certification summary.....	3
2. Carbon neutral information	4
3. Emissions boundary	5
4. Emissions reductions.....	8
5. Emissions summary.....	10
6. Carbon offsets	13
7. Renewable Energy Certificate (REC) summary	16
Appendix A: RETIRE CERTIFICATE.....	17
Appendix B: Electricity summary	22
Appendix C: Inside emissions boundary	23
Appendix D: Outside emission boundary	24
Appendix E: Use of trade mark	24

2. CARBON NEUTRAL INFORMATION

Description of certification

This inventory has been prepared for the financial year from 1 July 2022 to 30 Jun 2023. It covers all operations of Smartways Logistics Holdings Pty Ltd (ABN 25 169 615 525) and its subsidiaries (together, "Smartways") in Australia and New Zealand detailed in the organisation certification.

Smartways has two certification types under the Climate Active Carbon Neutral Standard – organisation and service certifications. This PDS relates to Smartways' service certification and the emissions associated with all logistics services, covering all transport and warehouse services. Please refer to the Emissions Boundary section below for included emissions activities in this service certification. Note that in relation to Smartways' organisation certification, the service emissions footprint is large (approximately 92% of the total combined organisation and service emissions footprint).

For us, achieving Organisation and Service carbon neutrality is considered mission critical and an inclusive rather than 'Opt-In' solution was important to us. Being a logistics company, we are conscious of the emissions associated with our activities. We only service clients in the healthcare sector – a sector committed to improving the health of living beings – and as such, we are committed to offering a logistics solution that allows the healthcare ecosystem to balance out the carbon footprint of healthcare freight and logistics.

Service description

We work across the entire medical and healthcare supply chain from third to fourth-party logistics, as well as highly monitored transport delivery services and reverse logistics 24/7 and 365 days a year. Whether local, national or international, we can help drive efficiencies across organisations and provide our clients with confidence and peace of mind, knowing that their precious goods are stored, handled, processed, tracked and delivered with the utmost care and attention.

The functional unit for the service certification is "tonne.km of goods deliveries across Australia and New Zealand". It is calculated using the average-data method, taking into account the data on the weight of the products transported (kilograms) and the distance travelled (kilometres) multiplied by the emission factor based on the mode of transportation (flights, vans or trucks). It is full coverage and cradle-to-grave approach.

3. EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as 'attributable processes' of a product or service. These attributable processes are services, materials and energy flows that become the product or service, make the product or service and carry the product or service through its life cycle. These attributable emissions have been quantified in the carbon inventory.

Non-quantified emissions have been assessed as attributable and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Non-attributable emissions have been assessed as not attributable to a product or service. They can be **optionally included** in the emissions boundary and therefore have been offset, or they can be listed as outside of the emissions boundary (and are therefore not part of the carbon neutral claim). Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Freight-Flights (Air freight)

Freight-Land (Van and Truck freights)

Products (Uniforms and Packaging)

Professional Services (Advertising)

*Accommodation and facilities**

*Cleaning and chemicals**

*Electricity**

*Food**

*IT services and equipment**

*Office equipment & supplies**

*Machinery and vehicles**

*Professional Services**

*Transport (air) – business travel**

*Transport (land and sea) – business travel**

*Waste**

*Water**

*Working from home**

* these emissions were accounted for in the Organisation's certification

Non-quantified

N/A

Outside emission boundary

Non-attributable

Consultancy Services

Equipment rental

Insurance

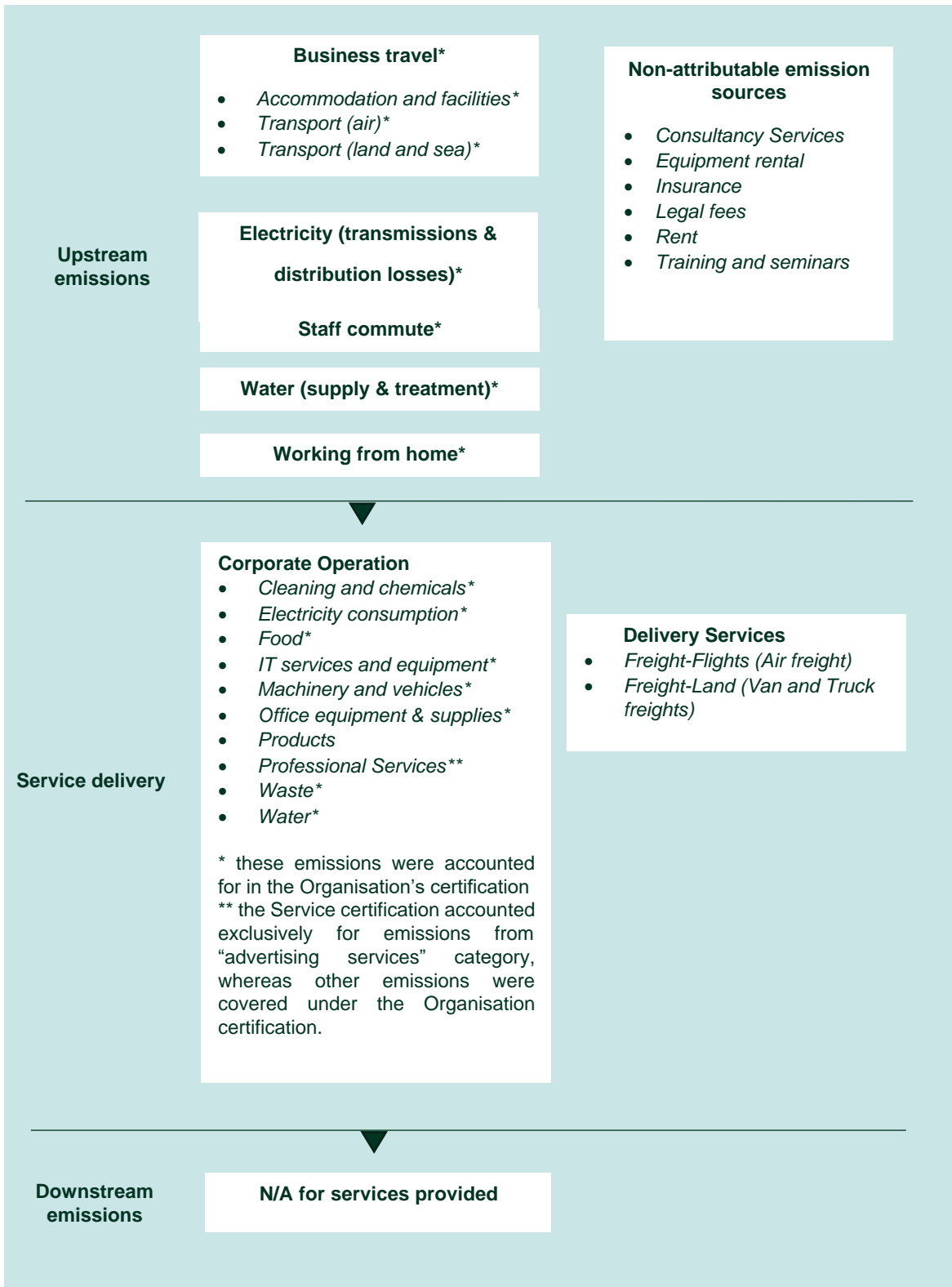
Legal fees

Rent

Training and seminars

Service process diagram

The following diagram shows the cradle-to-gate life cycle stages associated with our certification.



4. EMISSIONS REDUCTIONS

Emissions reduction strategy

Over the past fiscal year we were dedicated to reducing our environmental impact by lowering our greenhouse gas emissions from our business operations. As previously stated in our report, our focus is on Transport and Distribution category. We are following the targets below to achieve this goal.

Target S1 Increase the fleet share of LPG, electric and hybrid vehicles to 10% by 2027

Actions:

- Develop a plan to engage and support subcontracted owner-drivers in transitioning to electric and hybrid vehicles.
- Allocate a budget to support the shift.
- Establish a training and education program for staff members on how to account for the range restrictions of electric vehicles in logistics operations.

Target S2: Increase the average load size by 10% by 2027.

Actions:

- Improve route optimisation and loading software to identify the most efficient routes for delivery and transportation, including maximising additional stops along each journey and minimising the distance that empty vehicles travel.

Target S3: Pilot a driver education program to 20 drivers by Dec 2023

- Develop an education program that trains drivers to be more mindful of their fuel consumption, including providing information on fuel-saving driving techniques and best-practice maintenance of their vehicles.
- Pilot the program to drivers by Dec 2023 and use the results to assess its effectiveness and appropriateness.

Emissions reduction actions

Actions undertaken in FY22-23 for each of our services targets are as follows:

Target S1 Increase the fleet share of LPG, electric and hybrid vehicles to 10% by 2027

Actions undertake:

- with a fleet of owner drivers, offering incentives for transitioning to cleaner fuel sources such as biodiesel and renewable diesel. This involves implementing a dynamic fuel levy.

- We invested in the purchase of "flagship" vehicles to encourage "no-cost trials" for owner drivers and encourage conversion to cleaner fuel sources on vehicle upgrades.

Target S2: Increase the average load size by 10% by 2027.

Actions undertake:

- Introduced the concept of "environmental index" to our services to promote the use of consolidated services and lower emissions transport modals.
- Introduced additional service offerings that enable further consolidation of freight, increasing vehicle utilisation.

Target S3: Pilot a driver education program to 20 drivers by Dec 2023

Actions undertake:

- Postponed this activity to December 2024

5. EMISSIONS SUMMARY

Emissions over time

Emissions since base year		Total tCO ₂ -e	Emissions intensity of the functional unit
Base year/Year 1	2020-21	5,589	0.95303 kg CO ₂ -e per tonne.km
Year 2	2021-22	6,649	1.12036 kg CO ₂ -e per tonne.km
Year 3	2022-23	10,896	0.93612 kg CO ₂ -e per tonne.km

Significant changes in emissions

Emission source name	Previous year emissions (t CO ₂ -e)	Current year emissions (t CO ₂ -e)	Detailed reason for change
Van	0.93	4,967.74	The organic company's expansion has contributed to the increased van emissions.
Freight flights, short (400 km to 3,700 km); tonne.km	5.34	5,507.33	The organic company's expansion has contributed to the increased freight flight emissions.

Use of Climate Active carbon neutral products and services

Certified brand name	Product or Service used
EnergyAustralia	Electricity*

*The Electricity Summary is available in the Smartways FY22-23 Organisation Product Disclosure Statement (PDS) since it is a shared emission source.

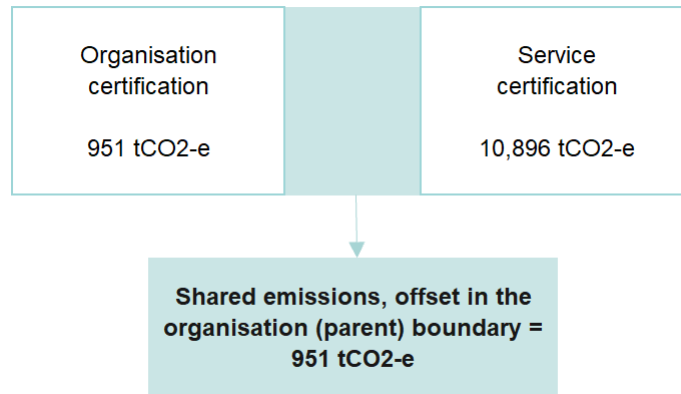
Emissions summary

Emission category	Sum of Scope 1 (t CO2-e)	Sum of Scope 2 (t CO2-e)	Sum of Scope 3 (t CO2-e)	Sum of Total Emissions (t CO2-e)
Accommodation and facilities	0	0	0	0
Cleaning and chemicals	0	0	0	0
Electricity	0	0	0	0
Food	0	0	0	0
ICT services and equipment	0	0	0	0
Machinery and vehicles	0	0	81	81
Products	0	0	56	56
Professional services	0	0	14	14
Transport (air)	0	0	0	0
Transport (land and sea)	0	0	0	0
Waste	0	0	0	0
Water	0	0	0	0
Working from home	0	0	0	0
Office equipment and supplies	0	0	0	0
Freight-Land (Bespoke)	4,144	0	1,014	5,158
Freight-Flights (Bespoke)	4,976	0	612	5,588
Total	9,119	0	1,777	10,896

Emissions intensity per functional unit	0.93612 kg CO2-e per tonne.km
Number of functional units to be offset	11,639,681 tonne.km of goods delivered by Smartways in Australia and New Zealand)
Total emissions to be offset	10,896 t CO2-e

Shared emissions between certifications by the same responsible entity

Emissions (tCO ₂ -e)	
Total offset liability	11,847 tCO ₂ -e
Offset by organisation	951 tCO ₂ -e
Offset by service	10,896 tCO ₂ -e



6. CARBON OFFSETS

Offsets retirement approach

This certification has taken in-arrears offsetting approach. The total emission to offset is 10,896t CO₂-e. The total number of eligible offsets used in this report is 10,896. Of the total eligible offsets used, 0 were previously banked and 10,896 were newly purchased and retired. 13 are remaining and have been banked for future use.

Co-benefits

Smartways has been looking for a balance of carbon offset projects that match our operations, values and stakeholders. We are proud to be supporting the [Paroo River South Environmental Project](#), the [Big Creek Regeneration](#), the [Doobibla Regeneration](#), the [Lynwood Human Induced Regeneration](#), and the Clovelly Regeneration projects, in New South Wales and Queensland, focusing on assisted regeneration from in-situ seed sources, including rootstock and lignotubers. This effort is concentrated on land that had been previously cleared of vegetation, with regrowth suppression for a minimum of 10 years prior to the commencement of the project. We are also investing in the [Khe Bo Hydro project](#), contributing to hydropower initiatives in Vietnam, which is outlined below. All of these projects not only reduce carbon emissions but also provide a range of additional benefits.

E X T R A O R D I N A R Y I M P A C T

OFFSET PROJECT CATEGORY OVERVIEW

Over the past 20 years demand for electricity in Vietnam has grown significantly, averaging 12.4% growth per annum. During this time period, fossil fuels have been responsible for the majority of new production with average annual growth of 15.1%. This has grown the percentage of generation from fossil fuel sources from 44% in 2000 to 69% in 2020.

Hydropower stations in Vietnam displace some of this growth in fossil-fuel power plants by generating power using dams and diversion structures to alter the flow of a river or other body of water. This alternative source of electricity generates power (hydroelectricity) by passing water through turbines. As these turbines spin they convert motion into electricity energy. The use of hydroelectricity reduces the dependence on resource intensive coal and gas fired power plants.



blue halo

Eligible offsets retirement summary

Offsets retired for Climate Active carbon neutral certification

Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Stapled quantity	Eligible quantity retired (tCO ₂ -e)	Eligible quantity used for previous reporting periods*	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
Paroo River South Environmental Project	ACCUs	ANREU	29/11/2023	SN 3,779,598,141 3,779,598,172	2018-2019	0	32	10	13	9	1%
Khe Bo Hydro project	CERs	ANREU	29/01/2023	SN 20,787,992 20,791,021	CP2	0	3030	0	0	3030	28%
Big Creek Regeneration project	ACCUs	ANREU	29/01/2023	SN 8,335,045,008 8,335,045,167	2021-2022	0	160	0	0	160	1%
Khe Bo Hydro project	CERs	ANREU	13/02/2023	SN 20,791,022 20,793,914	CP2	0	2893	0	0	2893	27%
Big Creek Regeneration project	ACCUs	ANREU	13/02/2023	SN 8,335,040,194 8,335,040,345	2021-2022	0	152	0	0	152	1%
Khe Bo Hydro project	CERs	ANREU	8/06/2023	SN 30,097,423 30,099,430	CP2	0	2008	0	0	2008	17%
Doobibla Regeneration project	ACCUs	ANREU	8/06/2023	SN 8,354,015,867 8,354,015,916	2022-2023	0	50	0	0	50	1%
Clovelly Regeneration project	ACCUs	ANREU	8/06/2023	SN 8,334,236,106 8,334,236,161	2021-2022	0	56	0	0	56	1%
Khe Bo Hydro project	CERs	ANREU	21/09/2023	SN 30,042,372 30,044,782	CP2	0	2411	0	0	2411	22%
Lynwood Human Induced Regeneration Project	ACCUs	ANREU	21/09/2023	SN 3,776,999,721 3,776,999,847	2018-2019	0	127	0	0	127	1%
Total eligible offsets retired and used for this report										10,896	100%
Total eligible offsets retired this report and banked for use in future reports									13		

*note that this is the quantity used in the FY23 organisation certification.

Type of offset units	Eligible quantity (used for this reporting period)	Percentage of total
Australian Carbon Credit Units (ACCUs)	554	5%
Certified Emissions Reductions (CERs)	10,342	95%
Total	10,896	100%

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) Summary

N/A

APPENDIX A: Retired Certificates

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

Transaction ID	AU30980
Current Status	Completed (4)
Status Date	29/11/2023 14:01:27 (AEDT) 29/11/2023 03:01:27 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Chandra, Kristie
Transaction Approver	Gurney, Annabelle
Comment	Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Financial Year 2022-23.

Transferring Account

Account Number	AU-3255
Account Name	Tasman Environmental Markets Australia Pty Ltd
Account Holder	Tasman Environmental Markets Australia Pty Ltd

Acquiring Account

Account Number	AU-1068
Account Name	Australia Voluntary Cancellation Account
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			ERF104559					2018-19		3,779,598,141 - 3,779,598,172	32

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

Transaction ID	AU25922
Current Status	Completed (4)
Status Date	30/01/2023 13:50:32 (AEDT) 30/01/2023 02:50:32 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Grant, Andrew William Thoroid
Transaction Approver	Grant, Andrew William Thoroid
Comment	Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 1 Financial Year 2023.

Transferring Account

Account Number	AU-2734
Account Name	Tasman Environmental Markets Pty Ltd
Account Holder	Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number	AU-2764
Account Name	Voluntary Cancellation - CP2
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
VN	CER	Kyoto Voluntary Cancellation	2	2					VN-9036			20,787,992 - 20,791,021	3,030

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

Transaction Successfully Approved

Transaction ID AU25923
Current Status Completed (4)
Status Date 30/01/2023 13:57:28 (AEDT)
 30/01/2023 02:57:28 (GMT)
Transaction Type Cancellation (4)
Transaction Initiator Grant, Andrew William Thorold
Transaction Approver Grant, Andrew William Thorold
Comment Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 1 Financial Year 2023.

Transferring Account

Account Number AU-2734
Account Name Tasman Environmental Markets Pty Ltd
Account Holder Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number AU-1068
Account Name Australia Voluntary Cancellation Account
Account Holder Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			ERF138565					2021-22		8,335,043,008 - 8,335,045,167	160

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

Transaction Successfully Approved

Transaction ID AU26122
Current Status Proposed (1)
Status Date 13/02/2023 11:45:58 (AEDT)
 13/02/2023 00:45:58 (GMT)
Transaction Type Cancellation (4)
Transaction Initiator Grant, Andrew William Thorold
Transaction Approver Grant, Andrew William Thorold
Comment Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 2 Financial Year 2023.

Transferring Account

Account Number AU-2734
Account Name Tasman Environmental Markets Pty Ltd
Account Holder Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number AU-2764
Account Name Voluntary Cancellation - CP2
Account Holder Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
VN	CER	Kyoto Voluntary Cancellation	2	2					VN-9036			20,791,022 - 20,793,914	2,893

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

Transaction ID	AU26123
Current Status	Completed (4)
Status Date	13/02/2023 11:49:10 (AEDT) 13/02/2023 00:49:10 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Grant, Andrew William Thorold
Transaction Approver	Grant, Andrew William Thorold
Comment	Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 2 Financial Year 2023.

Transferring Account

Account Number	AU-2734
Account Name	Tasman Environmental Markets Pty Ltd
Account Holder	Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number	AU-1068
Account Name	Australia Voluntary Cancellation Account
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			ERF138565					2021-22		8,335,040,194 - 8,335,040,345	152

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

i Transaction Successfully Approved

Transaction ID	AU27762
Current Status	Proposed (1)
Status Date	08/08/2023 11:42:51 (AEST) 08/08/2023 01:42:51 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Grant, Andrew William Thorold
Transaction Approver	Grant, Andrew William Thorold
Comment	Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 3 Financial Year 2023.

Transferring Account

Account Number	AU-2734
Account Name	Tasman Environmental Markets Pty Ltd
Account Holder	Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number	AU-2764
Account Name	Voluntary Cancellation - CP2
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
VN	CER	Kyoto Voluntary Cancellation	2	2					VN-9036			30,097,423 - 30,099,430	2,008

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

Transaction Successfully Approved

Transaction ID	AU27759
Current Status	Completed (4)
Status Date	08/09/2023 10:55:48 (AEST) 08/09/2023 00:55:48 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Grant, Andrew William Thorold
Transaction Approver	Grant, Andrew William Thorold
Comment	Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 3 Financial Year 2023.

Transferring Account

Account Number	AU-2734
Account Name	Tasman Environmental Markets Pty Ltd
Account Holder	Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number	AU-1068
Account Name	Australia Voluntary Cancellation Account
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			ERF111228					2022-23		8.354.015.867 - 8.354.015.916	50
AU	KACCU	Voluntary ACCU Cancellation			ERF101318					2021-22		8.334.236.106 - 8.334.236.161	56

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

Transaction Successfully Approved

Transaction ID	AU29828
Current Status	Sending (91)
Status Date	21/09/2023 11:09:29 (AEST) 21/09/2023 01:09:29 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Dobbs, Ian Alexander
Transaction Approver	Dobbs, Ian Alexander
Comment	Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 4 Financial Year 2023.

Transferring Account

Account Number	AU-2734
Account Name	Tasman Environmental Markets Pty Ltd
Account Holder	Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number	AU-2764
Account Name	Voluntary Cancellation - CP2
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
VN	CER	Kyoto Voluntary Cancellation	2	2					VN-9036			30.042.372 - 30.044.782	2-411

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

Transaction Details

Transaction details appear below.

i Transaction Successfully Approved

Transaction ID	AU29829
Current Status	Completed (4)
Status Date	21/09/2023 11:09:26 (AEST) 21/09/2023 01:09:26 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Dobbs, Ian Alexander
Transaction Approver	Dobbs, Ian Alexander
Comment	Retired on behalf of Smartways Logistics Pty Limited to meet its Carbon Active carbon neutral claim for Quarter 4 Financial Year 2023.

Transferring Account

Account Number	AU-2734
Account Name	Tasman Environmental Markets Pty Ltd
Account Holder	Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number	AU-1008
Account Name	Australia Voluntary Cancellation Account
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			ERF101280					2018-19		3,776,999,721 - 3,776,999,847	127

APPENDIX B: ELECTRICITY SUMMARY

The Electricity Summary is available in the Smartways FY22-23 Organisation Public Disclosure Statement (PDS) since it is a shared emission source.

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as attributable, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. These emissions are accounted for through an uplift factor. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
N/A	N/A

Excluded emission sources

Attributable emissions sources can be excluded from the carbon inventory, but still considered as part of the emissions boundary if they meet **all three of the below criteria**. An uplift factor may not necessarily be applied.

1. A data gap exists because primary or secondary data cannot be collected (**no actual data**).
2. Extrapolated and proxy data cannot be determined to fill the data gap (**no projected data**).
3. An estimation determines the emissions from the process to be **immaterial**).

	No actual data	No projected data	Immaterial
N/A	N/A	N/A	N/A

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSION BOUNDARY

Non-attributable emissions have been assessed as not attributable to a product or service (do not carry, make or become the product/service) and are therefore not part of the carbon neutral claim. To be deemed attributable, an emission must meet two of the five relevance criteria. Emissions which only meet one condition of the relevance test can be assessed as non-attributable and therefore are outside the carbon neutral claim. Non-attributable emissions are detailed below.

1. **Size** The emissions from a particular source are likely to be large relative to other attributable emissions.
2. **Influence** The responsible entity could influence emissions reduction from a particular source.
3. **Risk** The emissions from a particular source contribute to the responsible entity's greenhouse gas risk exposure.
4. **Stakeholders** The emissions from a particular source are deemed relevant by key stakeholders.
5. **Outsourcing** The emissions are from outsourced activities that were previously undertaken by the responsible entity or from outsourced activities that are typically undertaken within the boundary for comparable products or services.

Non-attributable emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
Consultancy Services	N	N	N	N	N	<p>Size: The emissions from this source are expected to be immaterial, representing a minor portion of overall emissions.</p> <p>Influence: We do not have the ability to exercise control over the emissions from this source.</p> <p>Risk: No applicable laws or regulations are in place to restrict emissions from this source, it poses no supply chain risks, and it is unlikely to be of significant public interest.</p> <p>Stakeholders: Key stakeholders, including the general public, are unlikely to consider this source of emissions as significant to our business.</p> <p>Outsourcing: Historically, we have not engaged in this activity within our emissions boundary, and this practice is atypical among organisations similar to ours.</p>
Equipment rental	N	N	N	N	N	<p>Size: The emissions from this source are expected to be immaterial, representing a minor portion of overall emissions.</p> <p>Influence: We do not have the ability to exercise control over the emissions from this source.</p> <p>Risk: No applicable laws or regulations are in place to restrict emissions from this source, it poses no supply chain risks, and it is unlikely to be of significant public interest.</p> <p>Stakeholders: Key stakeholders, including the general public, are unlikely to consider this source of emissions as significant to our business.</p> <p>Outsourcing: Historically, we have not engaged in this activity within our emissions boundary, and this practice is atypical among organisations similar to ours.</p>
Insurance	N	N	N	N	N	<p>Size: The emissions from this source are expected to be immaterial, representing a minor portion of overall emissions.</p> <p>Influence: We do not have the ability to exercise control over the emissions from this source.</p> <p>Risk: No applicable laws or regulations are in place to restrict emissions from this source, it poses no supply chain risks, and it is unlikely to be of significant public interest.</p> <p>Stakeholders: Key stakeholders, including the general public, are unlikely to consider this source of emissions as significant to our business.</p> <p>Outsourcing: Historically, we have not engaged in this activity within our emissions boundary, and this practice is atypical among organisations similar to ours.</p>

Legal fees	N	N	N	N	N	<p>Size: The emissions from this source are expected to be immaterial, representing a minor portion of overall emissions.</p> <p>Influence: We do not have the ability to exercise control over the emissions from this source.</p> <p>Risk: No applicable laws or regulations are in place to restrict emissions from this source, it poses no supply chain risks, and it is unlikely to be of significant public interest.</p> <p>Stakeholders: Key stakeholders, including the general public, are unlikely to consider this source of emissions as significant to our business.</p> <p>Outsourcing: Historically, we have not engaged in this activity within our emissions boundary, and this practice is atypical among organisations similar to ours.</p>
Rent	N	N	N	N	N	<p>Size: The emissions from this source are expected to be immaterial, representing a minor portion of overall emissions.</p> <p>Influence: We do not have the ability to exercise control over the emissions from this source.</p> <p>Risk: No applicable laws or regulations are in place to restrict emissions from this source, it poses no supply chain risks, and it is unlikely to be of significant public interest.</p> <p>Stakeholders: Key stakeholders, including the general public, are unlikely to consider this source of emissions as significant to our business.</p> <p>Outsourcing: Historically, we have not engaged in this activity within our emissions boundary, and this practice is atypical among organisations similar to ours.</p>
Training and seminars	N	N	N	N	N	<p>Size: The emissions from this source are expected to be immaterial, representing a minor portion of overall emissions.</p> <p>Influence: We do not have the ability to exercise control over the emissions from this source.</p> <p>Risk: No applicable laws or regulations are in place to restrict emissions from this source, it poses no supply chain risks, and it is unlikely to be of significant public interest.</p> <p>Stakeholders: Key stakeholders, including the general public, are unlikely to consider this source of emissions as significant to our business.</p> <p>Outsourcing: Historically, we have not engaged in this activity within our emissions boundary, and this practice is atypical among organisations similar to ours.</p>



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