

PUBLIC DISCLOSURE STATEMENT

ADP CONSULTING PTY LTD

ORGANISATION CERTIFICATION


FY2022–23

Australian Government
Climate Active
Public Disclosure Statement



An Australian Government Initiative



NAME OF CERTIFIED ENTITY	ADP Consulting Pty Ltd
REPORTING PERIOD	1 July 2022 – 30 June 2023 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p> <p></p>
	<p>Michael Delaney Director 27 October 2023</p>



Australian Government

**Department of Climate Change, Energy,
the Environment and Water**

Public Disclosure Statement documents are prepared by the submitting organisation. The material in the Public Disclosure Statement document represents the views of the organisation and do not necessarily reflect the views of the Commonwealth. The Commonwealth does not guarantee the accuracy of the contents of the Public Disclosure Statement document and disclaims liability for any loss arising from the use of the document for any purpose.

Version March 2023.



1. CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	661.49 tCO ₂ -e
OFFSETS USED	100% VERs
RENEWABLE ELECTRICITY	22%
CARBON ACCOUNT	Prepared by: ADP Consulting Pty Ltd
TECHNICAL ASSESSMENT	6 September 2023 <i>Pangolin Associates</i> Next technical assessment due: FY 2026
THIRD PARTY VALIDATION	Type 1 7 September 2023 <i>GPP Audit Pty Ltd</i>

Contents

1. Certification summary.....	3
2. Carbon neutral information	4
3. Emissions boundary	5
4. Emissions reductions.....	7
5. Emissions summary.....	8
6. Carbon offsets	10
7. Renewable Energy Certificate (REC) Summary	12
Appendix A: Additional Information	13
Appendix B: Electricity summary	14
Appendix C: Inside emissions boundary	18
Appendix D: Outside emissions boundary	18

2. CARBON NEUTRAL INFORMATION

Description of certification

This carbon neutral certification is for the Australian business operations of ADP Consulting Pty Ltd, ABN 81 139 719 529.

Organisation description

ADP Consulting, ABN 81 139 719 529, is a privately-owned engineering and sustainability consultancy services company.

We are 100% Australian owned and operated, providing building services engineering, structures, sustainability, ICT, acoustics, audio visual, security, vertical transportation, and specialist lighting design to the property and construction industry.

Our team of experts bring everyday environments to life. We utilise the best mix of technology, innovation and inspiration. Positioned at the forefront of Environmentally Sustainable Design (ESD), our vision is to deliver healthy and innovative sustainable strategies to create the best environment for buildings and their occupants.

Our team takes a refreshingly positive and passionate approach. We listen, collaborate, and communicate to fully understand your sustainability challenges, ambitions, and commitments. We take all project considerations and aspirations to devise a sustainability strategy for the successful delivery of your project, from conception to construction, through to your buildings long term operational needs.

This carbon account is for emissions within the operational control of our Australian Operations, in particular our offices in:

- Melbourne, VIC 3000
 - o Level 13, 55 Collins St, Melbourne VIC 3000
 - o Levels 9 & 11, 60 Albert Rd, South Melbourne 3205 (1/7/22 – 31/12/22 electricity only)
- Sydney, NSW 2000
 - o 1/7/22 – 31/8/22 – Level 3, 8 Spring Street, Sydney NSW 2000
 - o 1/9/22 – 30/6/23 – Level 6, 33 Erskine St, Sydney NSW 2000
- Brisbane, QLD 4000
 - o Level 16, 15 Adelaide St, Brisbane QLD 4000
- Surfers Paradise, QLD 4217
 - o Level 13, 50 Cavill Ave, Surfers Paradise QLD 4217

ADP's Adelaide office opened in July 2023 as such we have not included it in the FY23 Climate Active Certification, but will include it in our FY24 reporting

3. EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

No **non-quantified emissions** have been assessed.

Outside the emissions boundary

No **excluded emissions** have been assessed for our organisation's operations.

Inside emissions boundary

Quantified

Accommodation and Facilities
Cleaning and Chemicals
Climate Active carbon neutral products and services
Electricity
Food
ICT Services and Equipment
Office Equipment and Supplies
Postage, Courier, and Freight
Professional Services
Transport (Air)
Transport (Land and Sea)
Waste
Water
Working from Home

Non-quantified

None

Optionally included

None

Outside emission boundary

Excluded

None

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

ADP Consulting commits to the following emission reduction targets:

- Commits to source 100% renewable electricity by 2025,
- Commits to only occupying assets that are net zero carbon in operation by 2030,
- Reduce emissions intensity by 30% by 2030 from our 2022-23 base year (2.9 tCO₂-e/FTE),
- Reduce emissions intensity by 70% by 2040 from our 2022-23 base year (2.9 tCO₂-e/FTE)

Emissions reduction actions

ADP Consulting will undertake the following (non-exclusive list of) activities in order to achieve our emission reduction commitment:

- All tenancies are to transition, as appropriate, to Green Power by the end of 2025.
- Select new office sites based on access to renewable energy products.
- Ensure all office lighting is on timer control.
- Undertake internal communications campaign educating staff and encouraging them to turn off computer devices and monitors when they leave work.
- Implement Green Waste bins at all office sites.
- Undertake internal communications campaign educating staff on waste separation.
- Reduce staff travel. Implement approval process for all staff travel that includes assessment of whether the travel is necessary (can the work be achieved using virtual methods), ensuring the 'greenest' accommodation option is selected, aligning with other meetings that may also require travel, so as to minimise total number of trips.
- Assess ADP's procurement strategy, where appropriate, engage net-zero service providers and advocate to existing suppliers the benefits of achieving net zero emissions.
- Entertainment – engage in more sustainable and Net Zero entertainment options.

5. EMISSIONS SUMMARY

Emissions over time

This is ADP's base year of certification and will add to the below summary table as we collect more data in the coming years.

		Emissions since base year	
		Total tCO ₂ -e (without uplift)	Total tCO ₂ -e (with uplift)
Base year/year 1:	2022-23	661.49	661.49

Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
Powershop Business Saver	Electricity to Level 13, 55 Collins St Melbourne
Powershop 100% Carbon Neutral	Electricity to Level 3, 8 Spring St Sydney

Emissions summary

The electricity summary is available in the Appendix B. Electricity emissions were calculated using a market-based approach.

Emission category	Sum of scope 1 (tCO ₂ -e)	Sum of scope 2 (tCO ₂ -e)	Sum of scope 3 (tCO ₂ -e)	Sum of total emissions (t CO ₂ -e)
Accommodation and facilities	0.00	0.00	5.61	5.61
Cleaning and Chemicals	0.00	0.00	8.00	8.00
Climate Active carbon neutral products and services	0.00	0.00	0.00	0.00
Construction Materials and Services	0.00	0.00	0.00	0.00
Electricity	0.00	12.04	33.40	45.43
Food	0.00	0.00	14.45	14.45
Horticulture and Agriculture	0.00	0.00	0.00	0.00
ICT services and equipment	0.00	0.00	205.91	205.91
Machinery and vehicles	0.00	0.00	0.00	0.00
Office equipment & supplies	0.00	0.00	23.84	23.84
Postage, courier and freight	0.00	0.00	2.35	2.35
Products	0.00	0.00	0.00	0.00
Professional Services	0.00	0.00	185.61	185.61
Refrigerants	0.00	0.00	0.00	0.00
Roads and landscape	0.00	0.00	0.00	0.00
Stationary Energy (gaseous fuels)	0.00	0.00	0.00	0.00
Stationary Energy (liquid fuels)	0.00	0.00	0.00	0.00
Stationary Energy (solid fuels)	0.00	0.00	0.00	0.00
Transport (Air)	0.00	0.00	72.16	72.16
Transport (Land and Sea)	0.00	0.00	45.22	45.22
Waste	0.00	0.00	61.73	61.73
Water	0.00	0.00	9.75	9.75
Working from home	0.00	0.00	-18.59	-18.59
Total emissions	0.00	12.04	649.45	661.49

Uplift factors

N/A

6. CARBON OFFSETS

Offsets retirement approach

This certification has taken an in-arrears offsetting approach. The total emission to offset is 662 t CO₂-e (round up of 661.49 t CO₂-e). The total number of eligible offsets used in this report is 662. Of the total eligible offsets used, zero were previously banked and 662 were newly purchased and retired. Zero offsets are remaining and have been banked for future use.

Eligible offsets retirement summary

Offsets retired for Climate Active Carbon Neutral Certification											
Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Stapled quantity	Eligible quantity retired (tCO ₂ -e)	Eligible quantity used for previous reporting periods	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
GS1265 - African Biomass Energy Conservation POA - Malawi Biomass Conservation - Dowa District	VERS	Gold Standard	13 October 2023	GS1-1-MW-GS1330-16-2015-22847-31418-32079	2015		662	0	0	662	100%
Total eligible offsets retired and used for this report										662	
Total eligible offsets retired this report and banked for use in future reports									0		
Type of offset units		Eligible quantity (used for this reporting period)					Percentage of total				
Verified Emissions Reductions (VERs)		662					100%				

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A – no RECs surrendered

APPENDIX A: ADDITIONAL INFORMATION

N/A no additional offsets retired for other purposes.

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **market-based approach**.

Market-based approach summary			
Market-based approach	Activity Data (kWh)	Emissions (kg CO ₂ -e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	0	0	0%
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	3,132	0	3%
Electricity products (LRET)	9,919	0	9%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	11,015	0	10%
Residual Electricity	86,728	82,825	0%
Total renewable electricity (grid + non grid)	24,066	0	22%
Total grid electricity	110,794	82,825	22%
Total electricity (grid + non grid)	110,794	82,825	22%
Percentage of residual electricity consumption under operational control	30%		
Residual electricity consumption under operational control	26,018	24,848	
Scope 2	22,977	21,943	
Scope 3 (includes T&D emissions from consumption under operational control)	3,041	2,904	
Residual electricity consumption not under operational control	60,710	57,978	
Scope 3	60,710	57,978	

Total renewables (grid and non-grid)	21.72%
Mandatory	18.89%
Voluntary	2.83%
Behind the meter	0.00%
Residual scope 2 emissions (t CO₂-e)	21.94
Residual scope 3 emissions (t CO₂-e)	60.88
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	12.04
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	33.40
Total emissions liability (t CO₂-e)	45.43

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary						
Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	100%	(kWh)	Scope 2 Emissions (kgCO ₂ -e)	Scope 3 Emissions (kgCO ₂ -e)	(kWh)	Scope 3 Emissions (kgCO ₂ -e)
ACT	0	0	0	0	0	0
NSW	45,018	45,018	32,863	2,701	0	0
SA	0	0	0	0	0	0
VIC	41,228	41,228	35,044	2,886	0	0
QLD	24,548	24,548	17,920	3,682	0	0
NT	0	0	0	0	0	0
WA	0	0	0	0	0	0
TAS	0	0	0	0	0	0
Grid electricity (scope 2 and 3)	110,794	110,794	85,827	9,269	0	0
ACT	0	0	0	0		
NSW	0	0	0	0		
SA	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
NT	0	0	0	0		
WA	0	0	0	0		
TAS	0	0	0	0		
Non-grid electricity (behind the meter)	0	0	0	0		
Total electricity (grid + non grid)	110,794					

Residual scope 2 emissions (t CO ₂ -e)	85.83
Residual scope 3 emissions (t CO ₂ -e)	9.27
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	42.77
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	5.72
Total emissions liability	48.50

Climate Active carbon neutral electricity products

Climate Active carbon neutral product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO ₂ -e)
<i>Level 3, 8 Spring St Sydney. Powershop 100% Carbon Neutral</i>	10,976	0
<i>Level 13, 55 Collins St, Melbourne. Powershop Business Saver</i>	41,228	0
<p><i>Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market based summary table.</i></p>		

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

No non-quantified emission sources have been captured within the emissions boundary.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

No excluded emissions have been identified for this carbon neutral claim.



An Australian Government Initiative

