



PUBLIC DISCLOSURE STATEMENT

CORPORATE CARBON

ORGANISATION CERTIFICATION

FY2021–22

Australian Government
Climate Active
Public Disclosure Statement



NAME OF CERTIFIED ENTITY	Corporate Carbon Advisory Pty Ltd
REPORTING PERIOD	1 July 2021 – 30 June 2022 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p> <p><i>GARY WYATT</i></p>
	Gary Wyatt Managing Director 7 December 2022



Australian Government
**Department of Climate Change, Energy,
the Environment and Water**

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Version March 2022.



1. CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	285 tCO ₂ -e
OFFSETS BOUGHT	100% ACCUs
RENEWABLE ELECTRICITY	N/A
TECHNICAL ASSESSMENT	N/A

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2. CARBON NEUTRAL INFORMATION

Description of certification

The Australian business operations of Corporate Carbon Advisory Pty Ltd ABN 77 1496 995 43.

Organisation description

Founded in 2010, Corporate Carbon Advisory Pty Ltd (CCA) has been successfully creating new solutions for carbon market participation. Our projects ensure emissions reductions, carbon sequestration and co-benefits for the environment, individuals, communities and businesses. From project development to the sale of Australian Carbon Credit Units (ACCUs), we make carbon profitable.

We have been actively engaged in developing the local Carbon Farming Initiative offsets industry from its very inception. We are a leading Australian, multi-sector developer involved in 100+ carbon projects under the Emissions Reduction Fund, who has delivered over 10 million ACCUs to the Clean Energy Regulator and commercial clients.

We have expertise in managing ACCU delivery risks, navigating complex policy, legislation and regulatory compliance, and a strong track record in developing novel processes, methods and supporting technologies to assist us achieving our goals and Australia's goal of achieving net-zero by 2030.

CCA is gaining certification, no subsidiary companies. Our Head Office is located at Suite 4 Level 16, 25 Bligh Street, Sydney, NSW, 2000.

“Our Climate Active carbon neutral certification supports our commitment to intergenerational equality and protecting our environment.”

3.EMISSIONS BOUNDARY

This is a small organisation certification, which uses the standard Climate Active small organisation emissions boundary. Emission sources can be excluded if they do not occur. This boundary is consistent with small organisation boundary (FY19-20) when we were first certified.

Inside emissions boundary		Outside emission boundary
<p><u>Quantified</u></p> <ul style="list-style-type: none"> Accommodation and facilities Cleaning and Chemicals Climate Active Carbon Neutral Products and Services Electricity Food ICT services and equipment Office equipment & supplies Postage, courier and freight Professional Services Refrigerants Stationary Energy Transport (Air) Transport (Land and Sea) Waste Water Working from home 	<p><u>Non-quantified</u></p> <p>n/a</p>	<p><u>Excluded</u></p> <p>n/a</p>
	<p><u>Optionally included</u></p> <p>n/a</p>	

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

Corporate Carbon Advisory's (CCA) emissions reduction strategy is aligned with our core vision - "Sustainable Planet. Better Future." – and our values of respecting our environment, science, each other and our clients. We build trust based on authentic connections, transparency, honesty and fairness.

CCA has facilitated over 2.7 million carbon credits in the last reporting period, and we are committed to further reducing our per capita carbon footprint. CCA does not produce Scope 1 emissions, therefore commits to reduce scope 2 and 3 emissions by 20%* by 2030, compared to a FY2022 baseline.

**Note: the % reductions modelling will be adjusted to account for forecasted significant business*

CCA's emissions reduction strategy will focus on CCA's top emissions sources and shall include the following actions:

- Scope 2 emissions will be reduced by:
 - Opting into CCA's electricity supplier, Energy Australia's carbon neutral electricity and gas products.
 - Exploring options to use a renewable energy supplier for CCA's electricity consumption, with the aim of switching to 100% renewable electricity by 2025.
 - Liaising with the office building management company to:
 - increase the efficiency of heating, ventilation and air conditioning units by replacing older units with new efficient models.
 - Replace T8 light bulbs with LED fixtures (where possible).
 - Monitoring and checking office temperatures to ensure they are set at an optimum temperature. Monitoring will occur on a monthly basis by the business operations team.
- Scope 3 emissions will be reduced by:
 - Waste streamlining by removing bins from desks and labelling installing bins for different waste types to reduce landfill.
 - Reducing emissions from air travel, hotel accommodation, meals while travelling etc by using video conferencing as an alternative to business travel wherever possible. We expect to reduce CCA's emissions from business travel by 20% by 2025, relative to our 2022 numbers.
 - Exploring options to purchase products and services including food, ICT and professional services providers that are certified as Climate Active Carbon Neutral and/or carbon reduced, with the aim of reducing CCA's emissions from these products and services by 20% by 2025, relative to our 2022 results. CCA will make it company policy to have the first selection criteria when choosing suppliers be to verify whether the company is certified as Climate Active Carbon Neutral. CCA has a preference to purchase carbon reduced products whenever possible.

Emissions reduction actions

During the FY2022 reporting period, CCA took the following actions to reduce emissions:

Energy Consumption:

Monitoring energy usage regularly, identifying energy reduction technologies. Each employee is responsible to switch off electronics every night before leaving the office, this includes computers, computer screens, meeting room screens. The last employee to leave the office is responsible to turn off all lights. Air-conditioning turns off daily at 6pm.

Efficient Water Consumption:

Monitoring water usage regularly, using earth-friendly dishwashing liquid and minimising chemicals that are washed down the drain. Employees are encouraged to only turn on the dishwasher when full.

Waste reduction:

CCA has a preference for digital documentation, documents are only printed when absolutely necessary. Recycling is encouraged, we have recycling bins in the office.

Reduced impact of travel:

In order to reduce unnecessary travel, employees are required to send through a solid justification explaining why traveling is necessary and unavoidable. Several trips were avoided by carrying out remote site visits. Use of video conferencing as a preference to reduce travel whenever possible.

Corporate Carbon does not have any company cars to help reduce emissions. When travel is required for work, the first preference is to use public transport. If this is not appropriate and a vehicle needs to be hired, the first preference is to use electric/hybrid cars wherever possible.

Corporate Carbon encourages employees to work from home twice per week, to reduce emissions created by commuting to/from the office.

Reduced environmental impacts of purchasing:

When purchasing products and services, the first selection criteria to be considered is whether the supplier is certified as Climate Active Carbon Neutral. CCA has purchased a significant amount of such products and services over the past reporting period. CCA purchases carbon reduced laptops for all employees.

Behavioural change:

CCA encourages staff to commute to/from the office by cycling and walking. The use of disposable cups is discouraged, re-usable cups are available to use in the office when visiting a café.

5. EMISSIONS SUMMARY

Emissions over time

Emissions since base year		Total tCO ₂ -e
Base Year/Year 1:	2019–20	28.71
Year 2:	2020–21	179.81
Year 3:	2021-22	284.42

Significant changes in emissions

The increase in our emissions aligns with significant expansion of the business, staff numbers and increased activity post COVID19.

Emission source name	Activity data	Activity data	Detailed reason for change
Accommodation	188950.01	109552.10	Increased office space due to increased staff numbers
Food & catering	47931.85	31220.74	Increased staff numbers & post COVID in-person activity
Computer and technical services	160993.86	42825.74	Increased staff numbers & business expansion
Marketing and distribution	112898.17	0	New Climate Active emissions source category (included in Advertising & Promotion previously)
Accounting services	290383.01	10300.00	Outsourcing accounting & bookkeeping due to business expansion
Advertising services	165568.93	11472.61	Outsourcing and increased activity due to business expansion
Short economy class flights (>400km, ≤3,700km)	127946.86	79573.27	Increased staff numbers & post COVID in-person activity

Use of Climate Active carbon neutral products and services

Certified brand name	Product or Service used
Carbon Market Institute	Environmental Accreditation
Climate Friendly	Technical Services
SEEK	Advertising
Telstra	Telecommunications
Xero	Accounting software
PWC	Management services

Organisation emissions summary

The electricity summary is available in the Appendix B. Electricity emissions were calculated using a location-based approach.

Emission category	Sum of total emissions (tCO ₂ -e)
Accommodation and facilities	35.92
Cleaning and Chemicals	0.49
Climate Active Carbon Neutral Products and Services	0.00
Electricity	4.32
Food	18.59
ICT services and equipment	32.73
Office equipment & supplies	3.60
Postage, courier and freight	0.14
Professional Services	142.45
Refrigerants	0.00
Stationary Energy	0.00
Transport (Air)	21.44
Transport (Land and Sea)	11.30
Waste	7.44
Water	0.00
Working from home	-7.54
Total	270.88

Uplift factors

Reason for uplift factor	tCO ₂ -e
Compulsory additional 5% of the total to be added for small organisations	13.54
<i>Total footprint to offset (uplift factors + net emissions)</i>	284.42

6. CARBON OFFSETS

Offsets retirement approach

In arrears

1. Total number of eligible offsets banked from last year's report	0
2. Total emissions footprint to offset for this report	285 tCO ₂ -e
3. Total eligible offsets required for this report	285 tCO ₂ -e
4. Total eligible offsets purchased and retired for this report	285 tCO ₂ -e
5. Total eligible offsets banked to use toward next year's report	0

Co-benefits

Corporate Carbon is continually working towards emissions reduction, however in order to offset our emissions from the previous reporting period, we have purchased ACCUs from two vital Australian carbon projects:

Raak Nguunge

This savanna fire management project works with local rangers to undertake strategic aerial and on-ground burning in the dry season, with the aim to reduce fuel loads. By preventing large late-season wildfires, emissions are reduced when compared with the historical average. The success of this project is a testament to strong collaboration between the Pormpuraaw Aboriginal Shire Council and the Pormpuraaw Land & Sea Management Rangers.

Co-benefits from this project include:

- Supporting the protection and healthy regeneration of several 'Of Concern' regional ecosystems including lakes and lagoons dominated by a variety of aquatic plants, frequently with fringing woodlands or sedgeland; and areas of very high aquatic conservation significance, such as riverine wetlands.
- Conservation of areas of high biodiversity significance, such as a turtle nesting breeding habitat, migratory wader, waterbird & seabird roosting/feeding/breeding areas.
- Protection of significant nesting locations used by threatened sea turtle taxa, particularly Flatback (*Natator depressus*), the endangered Olive Ridley Turtle (*Lepidochelys olivacea*) and Hawksbill Turtles (*Eretmochelys imbricata*).

- Conservation of a known habitat for the critically Endangered Curlew sandpiper (*Calidris ferruginea*), the Great Knot (*Calidris tenuirostris*) and the Eastern Curlew (*Numenius madagascariensis*), and the Estuarine crocodile.
- Cape York Peninsula is noted for the strong, rich culture of the Aboriginal people and their Islander neighbours of the Torres Strait. Co-ownership of this project with the local traditional owners enables opportunities to absorb and connect with the ancient rhythms, lore and education as well as provide economic benefits through the generation of ACCUs, local tourism and education opportunities.
- Economic development
- Ecosystems stewardship
- Infrastructure and assets protection
- Carbon sequestration to mitigate climate change



Quimby Forest Regeneration Project

This Human Induced Regeneration project manages the timing and extent of grazing on the property of Mooning Station in Queensland, which in turn allows for the regeneration of native vegetation on the property.

Co-benefits from this project include:

- Conservation of regional ecosystems including *Acacia aneura* +/- *Eucalyptus populnea* low woodland on lateritic residuals with potential habitat for threatened flora species. Mixed Mulga country with understories of hopbush and turkey bush. Grasses returning are Mulga Mitchell, wire grass, neverfail, Mulga oats and kangaroo grass.
- Protection of high fauna diversity on the property, particularly bird species. This location is highly valued for honey production.
- The property has areas of high aquatic conservation significance (riverine wetlands) and Special Biodiversity Values with the Wetlands of the Paroo Sand Sheets having a very high potential for wildlife refugia and habitat.
- Large colonies of waterbirds including JAMBA and CAMBA listed migratory species utilise the more permanent lakes throughout most years, and move between the various large and small water bodies to forage.
- Diversified income streams – carbon and agriculture
- Local economic stimulation through the employment of local contractors for fencing and surveying.
- Engagement with local indigenous community.



Eligible offsets retirement summary

Offsets cancelled for Climate Active Carbon Neutral Certification											
Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Stapled quantity	Eligible quantity (tCO ₂ -e)	Eligible quantity used for previous reporting periods	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
Raak Nguunge	ACCU	ANREU	07/12/2022	8,344,034,757 - 8,344,034,941	2021-22		185	0	0	185	65%
Quimby Forest Regeneration Project	ACCU	ANREU	07/12/2022	8,353,608,399 - 8,353,608,498	2022-23		100	0	0	100	35%
Total offsets retired this report and used in this report										285	
Total offsets retired this report and banked for future reports										0	
Type of offset units		Quantity (used for this reporting period claim)				Percentage of total					
Australian Carbon Credit Units (ACCU)		285				100%					

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

N/A

APPENDIX B: ELECTRICITY SUMMARY

Electricity emissions are calculated using a location-based approach

Location-based method

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

Market Based Approach Summary			
Market Based Approach	Activity Data (kWh)	Emissions (kgCO ₂ e)	Renewable Percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	0	0	0%
LGC Purchased and retired (kWh) (including PPAs & Precinct LGCs)	0	0	0%
GreenPower	0	0	0%
Jurisdictional renewables (LGCs retired)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	945	0	19%
Residual Electricity	4,140	4,119	0%
Total grid electricity	5,085	4,119	19%
Total Electricity Consumed (grid + non grid)	5,085	4,119	19%
Electricity renewables	945	0	
Residual Electricity	4,140	4,119	
Exported on-site generated electricity	0	0	
Emissions (kgCO ₂ e)		4,119	
Total renewables (grid and non-grid)	18.59%		
Mandatory	18.59%		
Voluntary	0.00%		
Behind the meter	0.00%		
Residual Electricity Emission Footprint (TCO₂e)	4		

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location Based Approach Summary

Location Based Approach	Activity Data (kWh)	Scope 2 Emissions (kgCO ₂ e)	Scope 3 Emissions (kgCO ₂ e)
ACT	0	0	0
NSW	5,085	3,966	356
SA	0	0	0
Vic	0	0	0
Qld	0	0	0
NT	0	0	0
WA	0	0	0
Tas	0	0	0
Grid electricity (scope 2 and 3)	5,085	3,966	356
ACT	0	0	0
NSW	0	0	0
SA	0	0	0
Vic	0	0	0
Qld	0	0	0
NT	0	0	0
WA	0	0	0
Tas	0	0	0
Non-grid electricity (Behind the meter)	0	0	0
Total Electricity Consumed	5,085	3,966	356
Emission Footprint (TCO₂e)	4		
<i>Scope 2 Emissions (TCO₂e)</i>	4		
<i>Scope 3 Emissions (TCO₂e)</i>	0		

APPENDIX C: INSIDE EMISSIONS BOUNDARY

N/A

Non-quantified emission sources

N/A

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to an organisation's or precinct's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions
2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.
3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.
5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Emission sources tested for relevance	(1) Size	(2) Influence	(3) Risk	(4) Stakeholders	(5) Outsourcing	Included in boundary?
Fuel and energy related activities	No	No	No	No	No	No
Investments	No	No	No	No	No	No

Although water, refrigerants and stationary energy and fuels are deemed relevant emissions under the small organisation certification, we do not use these and as such have not been included in our PDS or carbon inventory.



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