

PUBLIC DISCLOSURE STATEMENT

FIGUREHEAD CONSTRUCTION

ORGANISATION CERTIFICATION CY2021

Climate Active Public Disclosure Statement

FIGUREHEAD flux





| NAME OF CERTIFIED ENTITY | Figurehead Construction |
|--------------------------|---|
| REPORTING PERIOD | Calendar year 1 January 2021 – 31 December 2021 Arrears Report |
| DECLARATION | To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard. |
| | Joe Grasso Managing Director 04/10/2022 |



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Version March 2022.



1.CERTIFICATION SUMMARY

| TOTAL EMISSIONS OFFSET | 688.79 tCO ₂ -e |
|------------------------|--|
| OFFSETS BOUGHT | 51% CERs, 49% VCUs |
| RENEWABLE ELECTRICITY | 136% |
| TECHNICAL ASSESSMENT | 14/03/23 Arup Next technical assessment due: 30/04/23 |
| THIRD PARTY VALIDATION | Type 1/2/3 06/06/22 Mr Kevin James Mottau Acknowledge Accounting |

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2. CARBON NEUTRAL INFORMATION

Description of certification

Figurehead Group's Carbon Neutral Certification encompasses all business operations described in the emission boundary. This includes the operation of the company's workplaces (including working from home arrangements), and construction site emissions. Figurehead had 10 live construction sites during CY2021 throughout Metropolitan Melbourne, and the Mornington Peninsula. All areas identified in the emission boundary are under Figurehead's operational control. Figurehead, as Head Contractor does not have control or influence over building materials selected, and therefore has excluded this from the emission boundary.

The emission inventory in this public disclosure statement covering CY2021 reporting period has been developed in accordance with the Climate Active Carbon Neutral Standard for Organisations. Data collection and preparations of this report follows Greenhouse Gas Protocol principles of relevance, completeness, consistency, transparency, and accuracy.

The greenhouse gases considered within the inventory are those that are commonly reported under the Kyoto Protocol; carbon dioxide (CO2), methane (CH4), nitrous oxide (N2O) and synthetic gases - hydrofluorocarbons (HFCs). No perfluorocarbons (PFCs), sulphur hexafluoride (SF6) or nitrogen trifuoride (NF3) were detected within the operational boundary. All emission sources have been expressed as carbon dioxide equivalents (CO2-e) using relative global warming potentials (GWPs).

"Figurehead's reputation is built upon considering our impact, and how to achieve a better result in everything we do.
Our commitment to sustainability in the Construction Industry is no different—Climate Active certification is just the beginning.

Construction projects are challenging and complex, but the entire Figurehead team recognise the urgency and ongoing requirements for a more sustainable future."

| Legal entity name | ABN | ACN |
|---------------------------------|----------------|-------------|
| FIGUREHEAD CONSTRUCTION PTY LTD | 60 128 751 155 | 128 751 155 |

Organisation Description

FIGUREHEAD CONSTRUCTION PTY LTD is the parent company (ABN: 60 128 751 155), trading as Figurehead Group. Figurehead Group is a Melbourne-based diversified construction business with a reputation for innovation and uncompromising quality. Figurehead was founded in 2007, with the intention of bringing the discipline and structure of a tier one builder to mid-market multi-residential projects.

Now a recognised industry leader, 100+ builds later, Figurehead Construction works across multiple sectors including Commercial, Education and Industrial Construction; and operates a bespoke building specialist under the brand, Flux. At any given time, Figurehead Group is constructing approximately 10 live projects, which can be categorised into small (below \$10M), medium (\$10-\$20M) or large (\$20-30M) for our organisation. In addition to Construction Delivery, Figurehead Group's operations include in-house Innovation and Community support functions including a dedicated Asthma Charity; the Zoe Kennedy Foundation.

Figurehead's office during this period was located at 1/11 Newton St, Cremorne VIC 3121. Construction for our future office at 116 Rokeby Street Collingwood has commenced—which includes a 100% Carbon Neutral



commitment while in operation through our Town Planning endorsement; underlining Figurehead's commitment to sustainability for the long term.

3.EMISSIONS BOUNDARY

Figurehead is classified as a medium organisation and meets the following criteria:

- ☑ A carbon footprint between 1,000t and 25,000t CO2-e; or
- ☑ A carbon footprint < 1,000t CO2-e; and
- \square An annual turnover \ge \$10M or consolidated gross assets \ge \$30M or \ge 30 employees (FTE) or less than 80% of its total emissions from the small organisation emissions boundary defined in the Climate Active inventory.

Figurehead includes all direct (Scope 1) and indirect energy (Scope 2) emission sources in its GHG emissions inventory. It also includes indirect (Scope 3) emissions sources that results from the operations of its business. Figure 1 represents the emissions sources that have been included in our CY2021 carbon account.

Figurehead Construction set out to capture and account for the emissions generated from both the operation of their offices and their construction sites. Therefore, for ease of calculation and accounting purposes, emissions have been divided according to their emission source and are classified (and referenced throughout this statement) as being generated from their 'Office' or 'Building Sites'.

Inside emissions boundary

Quantified

Office

- Electricity (Office & WFH)
- Vehicle transport -Company vehicles
- Staff commute
- Taxis / ride share
- Repair of company vehicles
- Water (supply & treatment)
- Office furniture
- Printing and stationery
- Mailing services
- Paper
- Refrigerants
- Waste

Building Sites

Electricity (building sites)

Quantified cont,

- Stationary energy (forklifts)
- Stationery energy (generators)
- Water (supply & treatment)
- Refrigerants
- Paper
- Waste
- Staff commute (car)
- Staff commute (all excl. car)

Non-quantified

Office

- Cleaning & Chemicals
- ICT Services & Equipment

Outside emission boundary

Excluded

- Food and catering
- Freight of goods
- Construction materials

Excluded sources (outside of certification boundary)

The following emissions sources have been excluded from the organisation certificate in line with the provisions and application of the relevance test under the Climate Active Carbon Neutral Standard for Organisations. The impact of excluding these sources is not expected to materially affect the overall total emissions. Building materials have also been excluded as Figurehead does not have organisational control or influence over which materials are specified for construction of buildings.

- Food and catering
- Freight of goods
- Building materials

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

Taking action of climate change is critical and achieving carbon neutrality will empower our organisation to support climate action whilst meeting our business needs. We have made the following two commitments to reflect our ambition to reducing our carbon impact:

- 1. Commitment to net zero carbon emissions for all corporate Office operations by 2027.
- 2. Commitment to 50% reduction of emissions from construction sites by 2027 from a 2021 baseline.

Further emissions reduction actions will focus on addressing staff behaviour, office procurement, and waste reduction. We have planned the following emissions reduction actions to assist us in achieving our reduction targets:

| Emission source category | Action |
|---------------------------------|---|
| <u>Office</u> | |
| Electricity (working from home) | Actively encourage and support staff to explore installing solar systems at home by demystifying current information, providing information on legitimate installers and available rebates. Initiative to be implemented by end 2024. |
| Staff commute | Promote sustainable transports for staff to the office and site to reduce transport emissions. Promotion to start in line with new HQ (116 Rokeby, Collingwood) – March 2024. |
| Building Sites | |
| Electricity | Investigate and implement transition to Greenpower on all active building sites. To be implemented by end 2024. |
| Waste (general & construction) | Improve onsite waste management and separation to avoid waste to landfill. To be implemented by end 2024. |



Further to this, as mentioned above we are currently developing our future Head Office at 116 Rokeby St, Collingwood – an all-electric, 100% carbon neutral building we will retain ownership of. As building owner and occupant, Figurehead will maintain the building's ongoing carbon neutral certification (town panning commitment), as well as ongoing 5.5 star NABERS and Platinum WELL certification. The building is due for completion early 2024, with the majority of initiatives to be implemented concurrently with this.

Refer below Yarra City Council article on 116 Rokeby:

https://www.yarracity.vic.gov.au/services/planning-and-development/planning-applications/environmentally-sustainable-design-in-planning/zero-carbon-developments/rokeby-street

5.EMISSIONS SUMMARY

Organisation emissions summary (inventory)

Figurehead's emissions inventory is summarised in the table below.

| Emission source category | tonnes CO ₂ -e |
|---|---------------------------|
| Office | 10111100 002 0 |
| | |
| Electricity (office) | 0 |
| Electricity (working from home) | 6.15 |
| Vehicle transport – Company vehicles (medium hybrid + large diesel) | 12.52 |
| Repair of company vehicles | 2.02 |
| Water (Supply and Wastewater Treatment) | 0.87 |
| Office Furniture | 5.85 |
| Printing and stationary | 1.44 |
| Paper | 0.82 |
| Mailing services | 0.78 |
| Refrigerants | 321.41 |
| Waste | 12.98 |
| Staff commute (combined) | 37.30 |
| Taxi and ride share | 0.37 |
| Building Site | |
| Electricity | 187.51 |
| Land and sea transport | 43.69 |
| Office equipment & supplies | 2.087 |
| Refrigerants | 2.05 |



| Emission source category | tonnes CO ₂ -e |
|--------------------------|---------------------------|
| Stationary energy | 20.74 |
| Waste | 26.61 |
| Water | 1.38 |
| Total Net Emissions | 686.59 |

Uplift factors

| Reason for uplift factor | tonnes CO ₂ -e |
|--|---------------------------|
| <u>Office</u> | |
| Cleaning & Chemicals – Uplift to account for non-quantified sources where data is unavailable. | 0.2 |
| ICT Services & Equipment – Uplift to account for non-quantified sources where data is unavailable. | 2 |
| Total footprint to offset (uplift factors + net emissions) | 688.79 |



6.CARBON OFFSETS

A carbon offset is generated from an activity that prevents, reduces, or removes greenhouse gas emissions from being released into the atmosphere to compensate for emissions occurring elsewhere. Carbon offsets are tradeable units that represent abatement of greenhouse gas emissions. Offsets represent the rights to a greenhouse gas reduction, and the carbon offsets purchased are retired through a registered third party so they cannot be counted twice.

Offsets retirement approach

| Off | Offset purchasing strategy: In Arrears | | | | |
|-----|---|-----|--|--|--|
| 1. | Total offsets previously forward purchased and banked for this report | 0 | | | |
| 2. | Total emissions liability to offset for this report | 689 | | | |
| 3. | Net offset balance for this reporting period | 689 | | | |
| 4. | Total offsets to be forward purchased to offset the next reporting period | 33 | | | |
| 5. | Total offsets required for this report | 689 | | | |

Co-benefits

Figurehead are offsetting majority of our emissions by investing in Carbon Neutral's Australian Native Reforestation Project in the Yarra Yarra Biodiversity Corridor, in conjunction with wind farm renewable energy projects.

The Yarra Yarra Biodiversity Corridor is a native reforestation project located in Southwest Australia. The table indicates the co-benefits of this project and how this project contributes to the United Nation SDGs. As land use and forestry activities are recognised as requiring high levels of upfront finance to source land, to plant and to manage, we have supplemented local biodiverse reforestation carbon offsets from the Yarra Yarra Biodiversity Corridor with Climate Active eligible offset units.

Biodiverse Reforestation Carbon Offsets

Serials: 12PWA308450B - 12PWA308809B



Offsets Summary

Proof of cancellation of offset units

| Type of offset units | Registry | Date retired | Serial number (and hyperlink to registry transaction record) | Vintage | Stapled quantity | Eligible quantity (tCO ₂ -e) | Eligible quantity used for previous reporting periods | Eligible quantity banked for future reporting periods | Eligible quantity used for this reporting period | Percentage of total (%) |
|-------------------------------|---------------------------------|---------------------------------|---|--|--|--|---|--|--|---|
| CDM- CER | ANREU | 9 August 2022 | 12PWA308450B - 12PWA308809B | CP2 (2014- 2016) | 376 | 376 | 0 | 0 | 376 | 52% |
| | | 9 August 2022 | 239,743,305 - 239,743,664 239,749,704 - 239,749,719 | | | 376 | | | | |
| Verra VCS VCU | EMA | 9 August 2022 | 8097-455254439- 455254784-VCU-034- APX-CN-1-814- 01012016-31122016- 0 | 2016 | | 346 | 0 | 0 | 346 | 48% |
| | of offset units CDM-CER Verra | CDM-CER ANREU Verra VCS VERMA | CDM-CER ANREU 9 August 2022 9 August 2022 Verra VCS FMA 9 August 2022 | of offset units retired hyperlink to registry transaction record) CDM-CER ANREU 9 August 2022 12PWA308450B - 12PWA308809B 9 August 2022 239,743,305 - 239,743,664 239,749,704 - 239,749,719 Verra VCS VCU EMA 9 August 2022 8097-455254439- 455254784-VCU-034- APX-CN-1-814- | of offset units retired hyperlink to registry transaction record) CDM-CER ANREU 9 August 2022 12PWA308450B - 12PWA308809B CP2 (2014-2016) 9 August 2022 239,743,305 - 239,743,664 239,749,704 - 239,749,719 Verra VCS VCU EMA 9 August 2022 8097-455254439- 455254784-VCU-034-APX-CN-1-814-01012016-31122016- 2016 | of offset units retired hyperlink to registry transaction record) quantity CDM-CER ANREU 9 August 2022 12PWA308450B - 12PWA308809B CP2 (2014-2016) 376 9 August 2022 239,743,305 - 239,743,664 239,749,704 - 239,749,719 239,749,719 2016 Verra VCS VCU EMA 2022 9 August 2022 8097-455254439-2455254439-2455254439-2016-2016-2012016-201122016-2011 | off offset units retired hyperlink to registry transaction record) quantity (tCO ₂ -e) CDM-CER ANREU 9 August 2022 12PWA308450B - 12PWA308809B CP2 (2014-2016) 376 9 August 2022 239,743,305 - 239,743,664 239,749,704 - 239,749,719 239,749,719 Verra VCS VCU EMA 9 August 2022 8097-455254439- 455254439- 2016 2016-31122016- 2016 346 | offset units retired hyperlink to registry transaction record) quantity (tCO ₂ -e) quantity used for previous reporting periods CDM-CER ANREU 2022 12PWA308450B - 12PWA308809B CP2 (2014-2016) 376 376 0 9 August 2022 239,743,305 - 239,743,664 239,749,704 - 239,749,719 376 376 376 0 Verra VCS VCU EMA 2022 9 August 455254439-455254439-455254439-455254439-401012016-31122016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-01012016-0101 | of softset units retired hyperlink to registry transaction record) quantity (tCO ₂ -e) quantity used for previous reporting periods quantity tused for previous reporting periods CDM-CER ANREU 2022 12PWA308450B - 12PWA308809B CP2 (2014-2016) 376 0 0 9 August 2022 239,743,305 - 239,743,664 239,749,704 - 239,749,719 239,749,719 376 0 0 Verra VCS VCU EMA 9 August 2022 8097-455254439-455254439-455254439-45254439-45254439-45254439-45122016-101012016-31122016-101012016-31122016-101012016-31122016- | of set units retired hyperlink to registry transaction record) quantity (tCO₂-e) quantity used for previous reporting periods quantity used for future reporting periods quantity used for future reporting periods quantity used for future reporting periods CDM-CER ANREU 2022 12PWA308450B - 12PWA308809B CP2 (2014-2016) 376 0 0 0 376 9 August 2022 239,743,305 - 239,743,664 239,749,704 - 239,749,719 376 376 0 0 0 346 Verra VCS VCU EMA 9 August 2022 8097-455254439- |



| Type of offset units | Quantity (used for this reporting period claim) | Percentage of total |
|---------------------------------------|---|---------------------|
| Certified Emissions Reductions (CERs) | 376 | 52% |
| Verified Carbon Units (VCUs) | 346 | 48% |



7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A



APPENDIX A: ADDITIONAL INFORMATION

Use of Trade Mark

| Description where trademark used | Logo type |
|----------------------------------|------------------------|
| Corporate Profile | Certified organisation |
| Website | Certified organisation |
| Instagram | Certified organisation |
| Linked In | Certified organisation |
| Email Signature | Certified organisation |
| Tender Proposal | Certified organisation |
| Cost Plan Proposal | Certified organisation |
| New Business Proposal | Certified organisation |
| Recruitment Presentation | Certified organisation |



APPENDIX B: ELECTRICITY SUMMARY

Market Based Approach Summary (Office)

| Market Based Approach | Activity Data (kWh) | Emissions (kgCO2e) | Renewable Percentage of total |
|--|------------------------|-----------------------|-------------------------------------|
| Behind the meter consumption of electricity generated | 0 | 0 | 0% |
| Total non-grid electricity | 0 | 0 | 0% |
| LGC Purchased and retired (kWh) (including PPAs) | 0 | 0 | 0% |
| GreenPower | 72,255 | 0 | 98% |
| Jurisdictional renewables (LGCs retired) | 0 | 0 | 0% |
| Jurisdictional renewables (LRET) (applied to ACT grid electricity) | 0 | 0 | 0% |
| Large Scale Renewable Energy Target (applied to grid electricity only) | 13,647 | 0 | 19% |
| Residual Electricity | -12,493 | -12,430 | -17% |
| Total grid electricity | 73,408 | -12,430 | 100% |
| Total Electricity Consumed (grid + non grid) | 73,408 | -12,430 | 117% |
| Electricity renewables | 85,901 | 0 | |
| Residual Electricity | -12,493 | -12,430 | |
| Exported on-site generated electricity | 0 | 0 | |
| Emission Footprint (kgCO2e) | | 0 | |

| Total renewables (grid and non-grid) | 117.02% |
|---|---------|
| Mandatory | 18.59% |
| Voluntary | 98.43% |
| Behind the meter | 0.00% |
| Residual Electricity Emission Footprint (TCO2e) | 0 |

Location-Based Approach Summary (Office)

| Location Based Approach | n Based Approach Activity Data (kWh) | | Scope 3 Emissions (kgCO2e) | |
|----------------------------------|--------------------------------------|--------|-------------------------------|--|
| ACT | 0 | 0 | 0 | |
| NSW | 0 | 0 | 0 | |
| SA | 0 | 0 | 0 | |
| Vic | 73,408 | 66,801 | 7,341 | |
| Qld | 0 | 0 | 0 | |
| NT | 0 | 0 | 0 | |
| WA | 0 | 0 | 0 | |
| Tas | 0 | 0 | 0 | |
| Grid electricity (scope 2 and 3) | 73,408 | 66,801 | 7,341 | |
| ACT | 0 | 0 | 0 | |
| NSW | 0 | 0 | 0 | |
| SA | 0 | 0 | 0 | |
| Vic | 0 | 0 | 0 | |
| Qld | 0 | 0 | 0 | |



| Total Electricity Consumed | 73,408 | 66,801 | 7,341 |
|---|--------|--------|-------|
| Non-grid electricity (Behind the meter) | 0 | 0 | 0 |
| Tas | 0 | 0 | 0 |
| WA | 0 | 0 | 0 |
| NT | 0 | 0 | 0 |

| Emission Footprint (TCO2e) | 74 |
|----------------------------|----|
| Scope 2 Emissions (TCO2e) | 67 |
| Scope 3 Emissions (TCO2e) | 7 |

Market Based Approach Summary (Sites)

| Market Based Approach | Activity Data (kWh) | Emissions (kgCO2e) | Renewable Percentage of total |
|--|---------------------------|-----------------------|-------------------------------------|
| Behind the meter consumption of electricity generated | 0 | 0 | 0% |
| Total non-grid electricity | 0 | 0 | 0% |
| LGC Purchased and retired (kWh) (including PPAs) | 0 | 0 | 0% |
| GreenPower | 0 | 0 | 0% |
| Jurisdictional renewables (LGCs retired) | 0 | 0 | 0% |
| Jurisdictional renewables (LRET) (applied to ACT grid electricity) | 0 | 0 | 0% |
| Large Scale Renewable Energy Target (applied to grid electricity only) | 43,035 | 0 | 19% |
| Residual Electricity | 186,459 | 187,510 | 0% |
| Total grid electricity Total Electricity Consumed (grid + non grid) | | 187,510 | 19% |
| | | 187,510 | 19% |
| Electricity renewables | 43,035 | 0 | |
| Residual Electricity | 188,459 | 187,510 | |
| Exported on-site generated electricity | | 0 | |
| Emission Footprint (kgCO2e) | | 187,510 | |

| Total renewables (grid and non-grid) | 18.59% |
|---|--------|
| Mandatory | 18.59% |
| Voluntary | 0.00% |
| Behind the meter | 0.00% |
| Residual Electricity Emission Footprint | |
| (TCO2e) | 188 |



Location-Based Approach Summary (Sites)

| Location Based Approach | Activity Data (kWh) | Scope 2 Emissions (kgCO2e) | Scope 3 Emissions (kgCO2e) |
|---|---------------------|----------------------------------|----------------------------------|
| ACT | 0 | 0 | 0 |
| NSW | 0 | 0 | 0 |
| SA | 0 | 0 | 0 |
| Vic | 231,494 | 210,659 | 23,149 |
| Qld | 0 | 0 | 0 |
| NT | 0 | 0 | 0 |
| WA | 0 | 0 | 0 |
| Tas | 0 | 0 | 0 |
| Grid electricity (scope 2 and 3) | 231,494 | 210,659 | 23,149 |
| ACT | 0 | 0 | 0 |
| NSW | 0 | 0 | 0 |
| SA | 0 | 0 | 0 |
| Vic | 0 | 0 | 0 |
| Qld | 0 | 0 | 0 |
| NT | 0 | 0 | 0 |
| WA | 0 | 0 | 0 |
| Tas | 0 | 0 | 0 |
| Non-grid electricity (Behind the meter) | 0 | 0 | 0 |
| Total Electricity Consumed | 231,494 | 210,659 | 23,149 |

| Emission Footprint (TCO2e) | 234 |
|----------------------------|-----|
| Scope 2 Emissions (TCO2e) | 211 |
| Scope 3 Emissions (TCO2e) | 23 |

Climate Active Carbon Neutral Electricity Summary

| Carbon Neutral Electricity Offset by Climate Active Product | | Emission s (kgCO2e) |
|--|---|---------------------------|
| Climate Active carbon neutral electricity is not renewable electricity. The emissions have been offset by another Climate Active member through their Product certification. | 0 | 0 |

Non-quantified emissions sources

The following emissions sources have been assessed as attributable, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. These emissions are accounted for through an uplift factor. They have been non-quantified due to <u>one</u> of the following reasons:

- 1. <u>Immaterial</u> <1% for individual items and no more than 5% collectively
- 2. <u>Cost effective</u> Quantification is not cost effective relative to the size of the emission but uplift applied.
- 3. <u>Data unavailable</u> Data is unavailable, but uplift applied. A data management plan must be put in place to collect data prior to the as-built report.



| Relevant non-quantified emission sources | Justification reason |
|--|----------------------|
| Cleaning and Chemicals | Data Unavailable |
| ICT Services and Equipment | Data Unavailable |

Data Management Plan

The data management plan below outlines how more rigorous quantification can be achieved for material (greater than 1%) non-quantified emission sources.

Figurehead will from CY23 endeavour to separate cleaning costs from general operating costs and therefore declare products/chemicals used In future reports. Costs and or quantities of cleaning and chemicals will be pulled from invoices and used as data for reporting.

Figurehead will from CY23 endeavour to collate ICT equipment and services costs and declare in future reports. Invoices from operating company websites, IT services and ICT equipment will be used and input as data to quantify this source.



APPENDIX C: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to an organisation's or precinct's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

- <u>Size</u> The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions
- 2. <u>Influence</u> The responsible entity has the potential to influence the reduction of emissions from a particular source.
- 3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
- 4. Stakeholders Key stakeholders deem the emissions from a particular source are relevant.
- Outsourcing The emissions are from outsourced activities previously undertaken within the
 organisation's boundary, or from outsourced activities typically undertaken within the boundary for
 comparable organisations.

Excluded emissions are detailed below against each of the five criteria:

| Emission sources tested for relevance | (1) Size | (2) Influence | (3) Risk | (4) Stakeholders | (5) Outsourcing | Included in boundary? |
|---------------------------------------|-------------|------------------|-------------|---------------------|--------------------|-----------------------|
| Freight of Goods | No | No | No | Yes | No | No |
| Food & Catering | No | No | No | No | Yes | No |
| Building Materials | Yes | No | No | No | No | No |

Emissions from the freight of goods has been excluded as it has been assessed as not relevant according to the relevance test.

Emissions from food and catering has been excluded as it has been assessed as not relevant according to the relevance test. There is very limited food and catering provision in the day-to-day operations of our organisation.

Emissions from building materials has been excluded as it has been assessed as not relevant according to the relevance test. Although embodied emissions associated with building materials are likely to be high, Figurehead cannot control or influence the selection of these in carrying out its work.

